INTERNATIONAL EXPRESS

PRE-INTERMEDIATE

Wordlists

Words	Word type	Pronunciation	Translation	Page	Example sentence
actor	noun	/ˈæktə(r)/	herec/herečka	16	I'm responsible for making actor s look
					good or look right for their role.
address	verb	/ə'dres/	oslovit	12	How do you address the other person?
ages	noun	/eɪdʒɪz/	celé věky	134	Hi, Laura. It's been ages .
almost	adverb	/ˈɔːlməʊst/	skoro	135	I travel from New York to
					London almost every month.
annual	adjective	/ˈænjuəl/	roční	9	The company's annual revenue is high.
appearance	noun	/əˈpɪərəns/	vzhled	12	She checked her appearance in the mirror.
area [business	noun	/ˈeəriə/	oblast	134	And what would you say is Panasonic's
activity]					strongest area of business?
around [approximately]	adverb	/əˈraʊnd/	přibližně	134	It's around 100 years old.
art director	noun	/aːt dəˈrektə(r)/	umělecký ředitel	12	The Art Director is called Nathalie Barnes.
at last	idiom	/æt la:st/	konečně	17	It's nice to meet you in person at last .
based (in)	adjective	/beɪst/	mající sídlo kde	134	And is the company still based in Osaka?
bean	noun	/biːn/	zrno	9	The coffee is made from the whole bean .
brother-in-law	noun	/:cl, nɪ (1)eðʌndˈ\	švagr	134	There were just three employees, Matsushita, his wife, and his brother-in-law .
casual	adjective	/ˈkæʒuəl/	neformální	15	Uniqlo sells casual clothes.
chain [business]	noun	/tʃeɪn/	řetězec	134	It's a department store chain .
check-in	noun	/ˈtʃek ɪn/	odbavení	9	Ken and Nathalie met at the check-in counter at Heathrow Airport.
close	adjective	/kləʊs/	blízký	12	How close do you stand to the other person?
compete	verb	/kəm'pi:t/	konkurovat (si)	134	The two companies compete against each other.
computer system	noun	/kəm'pju:tə ˌsɪstəm/	počítačový systém	135	I'm responsible for our customers' computer systems.
confectionery	noun	/kənˈfekʃənəri/	sladkosti	16	The Hershey company is a confectionery producer.
considerably	adverb	/kənˈsɪdərəbli/	značně	134	They have grown considerably over the last few years.
cosmetic	adjective	/kpz'metɪk/	kosmetický	8	She models for sportswear companies and cosmetic products.
customer service	noun	/ˌkʌstəmə(r) 'sɜːvɪs/	zákaznický servis	135	I work in customer service.
cyclist	noun	/ˈsaɪklɪst/	cyklista/cyklistka	135	So you're a cyclist ?
distance	noun	/'dɪstəns/	vzdálenost	12	The distance from the airport to the city centre is 15 kilometres.
division	noun	/dɪˈvɪʒn/	pobočka	134	The headquarters are based in Osaka and they also have a USA division .
download	verb	/ˈdaʊnləʊd/	stáhnout	9	You can download music here.

drama	noun	/'dra:mə/	hra, drama	9	That programme was a good drama .
e-commerce	noun	/iː ˈkɒmɜːs/	internetové obchodování	9	It is an e-commerce company.
edit	verb	/'edɪt/	připravit k vydání	135	I edit the author's work.
editor	noun	/'edɪtə(r)/	redaktor/-ka	135	I'm an editor .
electronic	adjective	/ɪˌlekˈtrɒnɪk/	elektronický	9	There's a lot of competition in the electronic goods market.
exchange	verb	/ɪksˈtʃeɪndʒ/	vyměnit	12	Do you exchange business cards?
eye contact	noun	/ˌaɪ ˈkɒntækt/	oční kontakt	12	Do you make eye contact ?
fiction	noun	/ˈfɪkʃn/	beletrie	135	I work in the fiction department.
finance	noun	/ˈfaɪnæns/	finance	15	Alberto works in the finance department.
founder	noun	/ˈfaʊndə(r)/	zakladatel/-ka	134	The founder was Konosuke Matsushita.
fresh (food)	adjective	/freʃ/	čerstvý	135	I'm responsible for the fresh food section.
full-time	adjective	/ˌfʊl ˈtaɪm/	na plný úvazek	11	I work full-time.
get started	idiom	/,get 'sta:trd/	začít	134	Well, if we're all ready, shall we get started?
giant [company]	noun	/ˈdʒaɪənt/	gigant	134	Probably the biggest competitor is Samsung, the Korean electronics giant .
global	adjective	/ˈgləʊbl/	celosvětový	15	Its global competitors include Zara, Gap, and H&M.
globally	adverb	/ˈgləʊbəli/	celosvětově	134	Globally, their main competitors are probably Sony or Panasonic in Japan.
handshake	noun	/ˈhændʃeɪk/	podání ruky	12	He welcomed me with a wide smile and a warm handshake .
headquarters	noun	/ˌhedˈkwɔːtəz/	ústředí	9	The headquarters are in Japan.
I guess	idiom	/aɪ ˈges/	myslím	134	Rome isn't a safe place to ride a bike, I guess.
I'm afraid	idiom	/ˌaɪm əˈfreɪd/	obávám se	17	No, I'm afraid I don't know him.
just	adverb	/dʒʌst/	pouze	134	Now they just use Panasonic as their brand name.
just in time	idiom	/ˌdʒʌst ɪn ˈtaɪm/	právě včas	135	You're not late, you're just in time .
keep (someone) waiting	idiom	/kiːp ˈweɪtɪŋ/	nechat (koho) čekat	134	Hi, sorry to keep you waiting .
kerosene	noun	/ˈkerəsiːn/	petrolej	9	They would use kerosene to heat the lamps.
kind	noun	/kaind/	druh	16	The company produces different kind s of chocolate and sweets.
lesson	noun	/'lesn/	vyučovací hodina	15	How long is the English lesson?
loan	noun	/ləʊn/	půjčka	9	We can arrange a loan so they can buy furniture.
look (great)	verb	/lʊk/	vypadat (skvěle)	134	You look great.
make [create]	verb	/meɪk/	vyrábět	8	Unisports is a sportswear producer. They make clothes for a variety of sports.
make sure	idiom	/meɪk ʃɔː(r)/	zajistit	135	I also make sure we have enough stock.
manufacturer	noun	/ˌmænjuˈfæktʃərə(r)/	výrobce	9	BMW is the name of a German car manufacturer.
marketing	noun	/ˈmaːkɪtɪŋ/	marketing	6	Paul decided to go into marketing after he left school.
model [fashion]	verb	/'mpdl/	pracovat jako model/- ka	8	She model s for sportswear companies and cosmetic products.
model agency	noun	/ˈmɒdl ˌeɪdʒənsi/	modelingová agentura	6	She works for a model agency .
mortgage	noun	/ˈmɔːgɪdʒ/	hypotéka	9	The bank can provide a mortgage for you.
nationality	noun	/ˌnæʃəˈnæləti/	národnost	9	What is your nationality ?
novel	noun	/ˈnɒvl/	román	135	I'm responsible for publishing novel s.

offer (services)	verb	/ˈɒfə(r)/	nabízet (služby)	9	Which type of company offer s the
ail	1	,		0	following services and products?
oil	noun	/lɪc/	ropa	9	They work for an oil company.
old friend	idiom	/อชld frend/	dlouholetý/starý přítel	135	I'm an old friend of Ken's.
on business	idiom	/senzid' na/	pracovně	8	He travels to the States and the UK
					on business a lot, but takes his holidays
					in Asia.
order [sequence]	noun	/(r)eb:c'/	pořadí	10	Please put the pictures in the correct order .
original	adjective	/əˈrɪdʒənl/	původní	134	Matsushita was the original name of the company.
own	adjective	/əʊn/	vlastní	11	I run my own company.
part-time	adjective	/ˌpɑːt ˈtaɪm/	(pracující) na	134	She works part-time for a model agency.
p		7,pd.(: td211)/	částečný úvazek		
pharmaceutical	adjective	/ˌfɑːməˈsuːtɪkl/	farmaceutický	126	The pharmaceutical company started in 1968.
photograph	noun	/ˈfəʊtəgraːf/	fotografie	7	Ken likes to take photograph s with his
p.10108.4p11		, rootogra.ii	10108. u		new camera.
photographer	noun	/fəˈtɒgrəfə(r)/	fotograf/-ka	6	I'm a photographer .
physical	adjective	/ˈfɪzɪkl/	fyzický	12	Mind your physical distance when greeting people.
pretty much	idiom	/ˈprɪti mʌtʃ/	téměř	135	I visit customers pretty much every day.
producer	noun	/prəˈdjuːsə(r)/	výrobce	8	Unisports is a sportswear producer .
programme	noun	/ˈprəʊgræm/	program	9	There will be a weekly programme of films.
publishing	noun	/ˈpʌblɪʃɪŋ/	nakladatelství, vydavatelství	135	I work for a publishing company.
quality	noun	/ˈkwɒləti/	kvalita	134	They have a very good record for
quanty	- I Guil	/ KWDIOU/	Rvanea		reliability and quality .
rarely	adverb	/ˈreəli/	zřídka	15	He rarely goes swimming.
record [past]	noun	/ˈrekɔːd/	reference	134	They have a very good record for
record [past]	l libali	71010.07	reference		reliability.
reliability	noun	/rɪˌlaɪəˈbɪləti/	spolehlivost	134	Their reliability is good.
responsibilities	noun	/rɪˌspɒnsəˈbɪlətiz/	(z)odpovědnost	11	What are your responsibilities?
revenue	noun	/'revənju:/	tržba, příjem	9	The company has an annual revenue of
revenue	Hour	/ Teveriju./	tizba, prijem		\$10,000.
roast	noun	/rəʊst/	pražená zrnka	9	Round coffee beans give a good roast .
run (a	verb	/rʌn/	vést (firmu)	11	I run my own company.
company)					, , ,
running	noun	/ˈrʌnɪŋ/	běh	6	Emma is in a running team.
sales assistant	noun	/'seɪlz əˌsɪstənt/	prodavač/-ka	135	I'm a sales assistant.
saloon (car)	noun	/səˈluːn/	sedan	9	His new car is a saloon .
self-employed	adjective	/,self im'ploid/	samostatně	11	I'm self-employed.
sen employed	dajective	/,3Cii Impioid/	výdělečně činný		/ m seij employeu.
serve	verb	/s3:v/	podávat	135	These restaurants serve traditional
(customers)		,55	(zákazníkům)		Japanese food.
shake (hands)	verb	/ʃeɪk/	potřást	12	Do you shake hands when you meet
,			'		someone?
shipping	noun	/ˈʃɪpɪŋ/	zasílatelství	10	K-Line is a shipping company.
small talk	noun	/ˈsmɔːl ˌtɔːk/	nezávazná	12	Most of the car journey was small talk .
		,, ,	společenská		
			konverzace		
socket	noun	/'spkɪt/	zásuvka	134	Panasonic started in 1918 when it first
					made lamp socket s.
specialize	verb	/ˈspeʃəlaɪz/	zaměřovat se	15	Uniqlo specialize s in casual clothes.
	+	/'spɔ:tsweə(r)/	sportovní oblečení	6	Laura is a sportswear designer.

stand	verb	/stænd/	stát	12	How close do you stand to the other person?
stranger	noun	/'streɪndʒə(r)/	neznámá osoba	12	Jason and Ken don't know each other. They're stranger s.
studio	noun	/ˈstjuːdiəʊ/	ateliér	6	Laura works in a studio .
sweets	noun	/swi:ts/	sladkosti	16	The company produces different kinds of chocolate and sweets .
systems engineer	noun	/'sɪstəmz ˌendʒɪ'nɪə(r)/	systémový inženýr	135	I'm a systems engineer.
television set	noun	/ˈtelɪvɪʒn set/	televizor	134	They are the fifth biggest producer of television sets.
tester	noun	/'testə(r)/	testovací pracovník	15	She's a software tester .
tiny	adjective	/'taɪni/	maličký	134	Panasonic started in 1918 when it first made lamp sockets in a tiny two-room house.
toaster	noun	/ˈtəʊstə(r)/	toustovač	9	You put bread in the toaster .
tough	adjective	/t∧f/	těžký	134	Cycling every morning must be tough .
travel agency	noun	/ˈtrævl ˌeɪdʒənsi/	cestovní kancelář	6	She works for a travel agency .
upgrade	noun	/'npgreɪd/	poskytnutí lepších výrobků/služeb apod. bez navýšení ceny	9	I can offer you an upgrade to business class.
variety	noun	/vəˈraɪəti/	široká paleta	8	Unisports is a sportswear producer. They make clothes for a variety of sports.
washing machine	noun	/ˈwɒʃɪŋ məʃi:n/	pračka	16	Gorenje manufacture white goods, for example fridges and washing machines.
way back	idiom	/weɪ bæk/	odedávna	134	We are friends from way back .
wide (variety)	adjective	/ward/	široký	134	The company produces a wide variety of products.
worker	noun	/'w3:kə(r)/	pracovník/pracovnice	134	There are around 330,000 worker s altogether.

Words	Word type	Pronunciation	Translation	Page	Example sentence
accounts	noun	/əˈkaʊnts/	účet, účetní položka,	27	An accountant is a person who
			účetnictví		deals with financial accounts .
action point	noun	/ˈækʃn pɔɪnt/	popis činnosti/postupu	23	The email contains action point s for our team.
administrator	noun	/ədˈmɪnɪstreɪtə(r)/	správce/správkyně	20	The administrator was by her desk.
altogether	adverb	/ˌɔ:ltəˈgeðə(r)/	celkem	135	There are ten people in the group altogether.
appropriate	adjective	/əˈprəʊpriət/	patřičný	25	Please put these clothes into the appropriate place.
around [present]	adverb	/əˈraʊnd/	přibližně	19	We use the Present Simple to talk about events happening now or around the present time.
arts	noun	/a:ts/	umění	18	White Nights is an international arts festival in St Petersburg, Russia.
assist	verb	/əˈsɪst/	asistovat	27	I assist the senior manager by preparing documents.
at the moment	idiom	/æt ðə 'məʊmənt/	právě teď	19	At the moment, I'm working for a small electronics company.
at the other end [journey]	idiom	/æt ðə 'ʌðə(r) ˌend/	na konci cesty	136	And then at the other end , you get in at about 9.00 p.m.
attend	verb	/əˈtend/	zúčastnit se	18	How many people usually attend the meeting?
attract	verb	/ə'trækt/	získat, přilákat	19	It's a new company, so she is trying to develop the business and attract more customers.
background	noun	/ˈbækgraʊnd/	pozadí	28	Before making a deal with a new business partner, you should do some research into their background.
banker	noun	/ˈbæŋkə(r)/	bankéř/-ka	21	A banker deals with all of your money.
brochure	noun	/ˈbrəʊʃə(r)/	brožura	28	Please find attached our brochure .
business [activity]	noun	/ˈbɪznəs/	obchod	136	I am a partner in a small business .
cable	noun	/ˈkeɪbl/	kabel	136	I am a lineman, which means I check and repair electricity cable s.
canteen	noun	/kænˈtiːn/	jídelna	29	I'll meet you for lunch in the canteen at 12.00 p.m.
case [situation]	noun	/keɪs/	případ	136	In some case s, I refer patients to a doctor.
chance	noun	/tʃa:ns/	možnost	136	I didn't have the chance to talk to the passengers.
check in/out	phrasal verb	/'tʃek ɪn/ /'tʃek aʊt/	přihlásit se/odhlásit se	21	The hotel receptionist helps people check in and check out.
check-up	noun	/'tʃek ʌp/	zdravotní prohlídka	28	I'd like to make an appointment for a check-up , please.
city ward	noun	/b:cw' itre,/	městský obvod	18	Ten horses and riders represent ten of the seventeen contrade, or city ward s.
clinic	noun	/ˈklɪnɪk/	klinika	136	I work for a local eye clinic .
closing [for an email]	noun	/ˈkləʊzɪŋ/	zakončení, závěrečný pozdrav	23	'Best regards' can be used as an email closing .
complaint	noun	/kəm'pleɪnt/	reklamace, stížnost	22	Customers often make complaints about deliveries being late.
computer programmer	noun	/kəmˈpjuːtə ,prəʊgræmə(r)/	programátor/-ka	21	A computer programmer writes computer software.

consulting	noun	/kənˈsʌltɪŋ/	poradenství	26	I work for a consulting company.
contact	noun	/ˈkɒntækt/	kontakt	23	Please include your contact details
[correspondence]					when writing an email.
contact lenses	noun	/'kontækt ˌlenzɪz/	kontaktní čočky	136	I look after patients who need to correct their vision. So I fit and
					provide glasses and contact lenses.
coordinator	noun	/kəʊˈɔːdɪnətə/	koordinátor/-ka	28	Your training coordinator will be
coordinator	lioun	/kao J.dinata/	Roordinatory Rd		Steve.
counter	noun	/ˈkaʊntə(r)/	přepážka	24	Ken, Emma, and Nathalie meet at the check-in counter at Heathrow.
damaged	adjective	/ˈdæmɪdʒd/	poškozený	136	We fit bathrooms and kitchens and
deal with	phrasal	/ˈdiːl wɪð/	zařídit	136	repair damaged pipes. I help guests check out and deal
degree	verb noun	Id='asi./	titul, stupeň kvalifikace	19	with payment. Currently, she is studying for a
[qualification]		/dɪˈgriː/	·		degree in Business Studies.
depending on	idiom	/dɪˈpendɪŋ ɒn/	v závislosti na čem	136	The journey takes about 30 minutes depending on the traffic.
drain	noun	/dreɪn/	odtok	21	A plumber can fix the drain .
electrician	noun	/ɪˌlekˈtrɪʃn/	elektrikář/-ka	21	An electrician repairs the faulty wires.
electricity	noun	/ɪˌlekˈtrɪsəti/	elektřina	136	I check and repair electricity cables.
enough	determiner	/ɪˈnʌf/	dost	20	He wants to move into the city when he has enough money.
excited	adjective	/ɪkˈsaɪtɪd/	plný vzrušení	27	I'm not nervous about the trip, just
exercise	noun	/'eksəsaɪz/	cvičení	22	excited! It's good to do some exercise at
[physical]					least once a day.
exercise [train]	verb	/ˈeksəsaɪz/	cvičit	29	I exercise for about an hour every day.
eyesight	noun	/ˈaɪsaɪt/	zrak	21	An optician can check your eyesight.
fall (off)	verb	/fɔ:l/	spadnout	18	Riders often fall off their horses during the race.
favour	noun	/ˈfeɪvə(r)/	laskavost	22	Can you do me a favour ?
fibre optic	adjective	/ˌfaɪbə(r) 'pptɪk/	optické vlákno	136	I also install and maintain telephone, telegraph, cable TV, and fibre optic lines.
fireworks	noun	/ˈfaɪəwɜːks/	ohňostroj	18	The festival features the Scarlet Sails show, which has fireworks .
fit	verb	/fɪt/	instalovat	21	A plumber will fit new pipes.
flat [apartment]	noun	/flæt/	byt	26	I have a small flat in Copenhagen.
fluent	adjective	/ˈflu:ənt/	plynulý	19	She speaks fluent English and German.
front desk	noun	/frʌnt desk/	recepce	136	I work on the front desk of the
gallery	noun	/ˈgæləri/	galerie	27	hotel. I saw a lot of paintings at the art gallery.
get (someone) on board	idiom	/get on 'bo:d/	přizvat (koho) k čemu	23	I think it would be good to get the Sales team on board and get some input from them.
get (something) [understand]	verb	/get/	chápat (něco)	136	I don't get what you mean!
get in [arrive]	phrasal verb	/get ɪn/	přijet	136	You get in at about 9.00 p.m.
glasses	noun	/gla:sɪz/	brýle	136	I fit and provide glasses and contact lenses.

group	noun	/gru:p/	skupina	135	I've got a group coming for the festival in Siena.
heating system	noun	/'hi:tɪŋ 'sɪstəm/	topení	136	I fit bathrooms and kitchens, repair damaged pipes, and check heating systems.
hotel receptionist	noun	/həʊˌtel rɪˈsepʃənɪst/	hotelový recepční	21	The hotel receptionist is at the front desk.
idea [impression]	noun	/aɪˈdɪə/	nápad	23	I've attached a copy of our latest catalogue to give you a better idea of our range of sports clothes.
input	noun	/'Input/	pohled na věc, informace	23	I think it would be good to get the Sales team on board and get some input from them.
install	verb	/l:cts'nɪ\	instalovat	136	I install and maintain telephone lines.
international	adjective	/ˌɪntəˈnæʃnəl/	mezinárodní	18	White Nights is an international arts festival in St Petersburg, Russia.
issue [problem]	noun	/ˈɪʃuː/	záležitost	27	The manager will deal with your issue immediately.
IT engineer	noun	/aɪ tiː ˌendʒɪˈnɪə(r)/	IT inženýr	20	Graham is an IT engineer .
item	noun	/'aɪtəm/	zboží	23	Ask Paul which item s he wants to promote in Brazil.
join in	phrasal verb	/nı' nıcɛb/	přidat se, připojit se	23	I agree that the sales team should join in with the meeting.
judo	noun	/ˈdʒuːdəʊ/	judo	20	He does karate and judo .
junior	adjective	/ˈdʒuːniə(r)/	podřízený, služebně mladší	136	I train the junior staff.
karate	noun	/kəˈrɑːti/	karate	20	He likes to practise karate during the week.
last minute	adjective	/la:st 'mɪnɪt/	na poslední chvíli	29	We've got a last minute order, so I'm going to be busy with that.
let (someone) know	idiom	/let ทอบ/	dát vědět (komu)	23	Could you let me know which dates are good for you next week?
light up	phrasal verb	/lart ʌp/	rozsvítit se	18	The ice sculptures light up at night.
lighting	noun	/ˈlaɪtɪŋ/	osvětlení	21	I like the lighting in this room.
look after	phrasal verb	/lʊk ˈaːftə(r)/	pečovat o koho	136	I look after patients who need to correct their vision.
lose weight	idiom	/lu:z 'weɪt/	zhubnout	28	You need to do some exercise if you want to lose weight .
maintain	verb	/meɪn'teɪn/	udržovat	136	I install and maintain telephone lines.
make [attend]	verb	/meɪk/	zúčastnit se, přijít	136	I'm really sorry, but I can't make lunch on Thursday.
miss [not notice]	verb	/mɪs/	minout	136	It's a large building, so you can't miss it.
offer	noun	/ˈɒfə(r)/	nabídka	23	Many thanks for your offer of help.
optician	noun	/ɒpˈtɪʃn/	optik/optička	21	I need to make an appointment with the optician tomorrow.
order [shipment]	noun	/(1)eb:c'/	objednávka	21	The shop assistant will need to check the order is correct.
organized [neat]	adjective	/ˈɔːgənaɪzd/	uklizený	136	I make sure the kitchen is clean and organized.
organizer	noun	/ˈɔːgənaɪzə(r)/	organizátor/-ka	24	Listen to the organizer explain the travel schedule to Paul Lee.
patient	noun	/'peɪʃnt/	pacient/-ka	136	I look after patient s who need to correct their vision.

payment	noun	/'peimənt/	platba	136	I also help guests check out, deal with payment , and help them with transport.
phone call	noun	/ˈfəʊn kɔːl/	telefonní hovor	22	Can I make a phone call ? I need to talk to my colleague.
photo shoot	noun	/ˈfəʊtəʊ ʃuːt/	focení	24	Which country is the photo shoot in?
pipe	noun	/paɪp/	trubka	21	We'll need a plumber to fix that pipe.
plenty	adjective	/'plenti/	spousta	136	You're all meeting at 10.45 a.m. That gives you plenty of time before the flight.
plumber	noun	/ˈplʌmə(r)/	instalatér/-ka	21	A plumber fits and fixes water pipes and drains.
possible	adjective	/ˈpɒsəbl/	možný	23	Would it be possible to have another meeting to discuss the next stage?
potential	noun	/pəˈtenʃl/	potenciál	23	It seems that there is a lot of potential for our designs in the sportswear sector.
proposal	noun	/prəˈpəʊzl/	návrh	26	They're preparing an important proposal.
provide	verb	/prəˈvaɪd/	poskytovat	136	I tell the guests about the hotel and the services we provide .
publisher	noun	/ˈpʌblɪʃə(r)/	vydavatel/-ka	136	I sell my work online or directly to publishers.
query	noun	/ˈkwɪəri/	dotaz	24	I have a query about the email you wrote.
refer	verb	/rɪˈfɜ:(r)/	poslat koho ke komu	136	I fit and provide glasses and contact lenses and, in some cases, refer patients to a doctor.
reference	noun	/ˈrefrəns/	zmínka	23	Kate starts her email with a reference to a previous meeting.
remind	verb	/rɪˈmaɪnd/	připomenout	136	Just to remind you, lunch is at 1.00 p.m.
represent	verb	/ˌreprɪˈzent/	znázorňovat	18	Ten horses and riders represent ten of the seventeen contrade, or city wards.
rest	noun	/rest	odpočinek	22	You worked really hard this morning. You should take a rest .
rider	noun	/ˈraɪdə(r)/	jezdec/jezdkyně	18	How many times do the horse riders race round the square?
sail [ship's]	noun	/seɪl/	plachta	18	The event has fireworks, music, and an amazing show of ships with red sails.
salutation	noun	/ˌsæljuˈteɪʃn/	pozdrav	23	Include a salutation at the beginning of an email.
sculpture	noun	/'skʌlptʃə(r)/	socha	18	People make ice sculpture s and statues of famous people and places.
sector	noun	/'sektə(r)/	odvětví	23	It seems that there is a lot of potential for our designs in the sportswear sector .
sender	noun	/ˈsendə(r)/	odesílatel/-ka	23	The email contains the name of the sender.
set [sun]	verb	/set/	zapadat	18	It takes place during the summer when the sun does not set .
sights [tourist]	noun	/sarts/	památky, turisticky atraktivní místa	136	Most of my customers are business people working on Wall Street or tourists who want to see the sights .

signature	noun	/ˈsɪgnətʃə(r)/	podpis	23	Remember to put a signature at the
sound (like)	vo sh		anít /inko)	125	end of the email.
sound (like)	verb	/saʊnd/	znít (jako)	135	That sound s like good advice.
spare time/free time	noun	/speə(r) taɪm/ /friː taɪm/	volný čas	19	She studies most weekends and doesn't have much free time .
square [in a town]	noun	/skweə(r)/	náměstí	18	How many times do the riders race round the square ?
stage [of a process]	noun	/steɪdʒ/	fáze	23	Would it be possible to have another meeting to discuss the next stage?
stage [performance]	noun	/steɪdʒ/	jeviště	18	Concerts take place on stage s made of ice.
statue	noun	/ˈstætʃuː/	socha	18	People make ice sculptures and statues of famous people and places.
stock	noun	/stpk/	zásoby	21	They also check the stock and make orders.
strategy	noun	/ˈstrætədʒi/	strategie	23	Could you please explain our overseas strategy to me?
style	noun	/staɪl/	styl	135	I help customers with fittings and suggest the style and colour to suit them.
style	verb	/staɪl/	upravit	27	The hairdresser will style her hair.
subject [of an email]	noun	/'snbdzekt/	předmět	23	Remember to include a subject , so people know what the email is about.
suit [look good in]	verb	/su:t/	slušet	135	I help customers with fittings and suggest the style and colour to suit them.
systems analyst	noun	/ˈsɪstəmz ˌænəlɪst/	systémový analytik/systémová analytička	21	The Systems Analyst made our ordering process more efficient.
take place	phrasal verb	/teik 'pleis/	konat se	18	How often does the Palio di Siena take place?
target	verb	/'ta:grt/	zaměřit se	19	She is going to target Chinese and Korean customers.
taxi driver	noun	/ˈtæksi ˌdraɪvə(r)/	řidič taxi	21	A taxi driver can take you round the city centre.
telegraph	noun	/'teligra:f/	telegraf	136	I also install and maintain telephone, telegraph , cable TV, and fibre optic lines.
tour	noun	/tɔ:(r)/	prohlídka	135	I'm just booking a tour to St Petersburg for a group of students.
traffic	noun	/ˈtræfɪk/	provoz	136	The journey takes about 30 minutes depending on the traffic .
transport	noun	/'trænspo:t/	doprava	136	I also help guests check out, deal with payment, and help them with transport.
treat	verb	/tri:t/	léčit	27	A vet can treat sick animals.
vision	noun	/'vɪʒn/	zrak	136	I look after patients who need to correct their vision .
wiring	noun	/ˈwaɪərɪŋ/	elektroinstalace	21	An electrician will fix the lighting and wiring.
work on	phrasal verb	/w3:k pn/	pracovat kde	26	I work on the front desk mainly.
yet	adverb	/jet/	už	19	Have you found a place to live yet ?

Words	Word type	Pronunciation	Translation	Page	Example sentence
accommodation	noun	/əˌkɒməˈdeɪʃn/	ubytování	33	The hotel will be your accommodation for the weekend.
achievement	noun	/əˈtʃiːvmənt/	(velký, významný) úspěch	137	He did 50 jobs in 50 states in 50 weeks. It was an amazing achievement .
additional	adjective	/əˈdɪʃənl/	dodatečný	40	There is an additional fee to rent a car for three days.
advantage	noun	/əd'va:ntɪdʒ/	výhoda	32	What were the advantage s of being a 'global nomad'?
advert/ad	noun	/'ædv3:t/ /æd/	inzerát, reklama	40	The advert for the trip to France looked great.
all-inclusive	adjective	/vis:n/klu:siv/	všezahrnující	40	The accommodation is all-inclusive , so we don't have to pay for any meals.
announce	verb	/əˈnaʊns/	ohlásit	128	Dan will announce the track numbers.
announcement	noun	/əˈnaʊnsmənt/	oznámení	34	The announcement said there would be a delay to our flight.
artist [music]	noun	/'a:tist/	umělec/umělkyně	128	The famous artist Elvis Presley recorded music in Nashville.
awareness	noun	/əˈweənəs/	povědomí	32	I developed what people call 'cross- cultural awareness ' when I was six or seven.
be/get in touch	idiom	/bi in 'tʌtʃ/ /get in 'tʌtʃ/	spojit se s kým	35	Can you get in touch with Alex please?
bed and breakfast/B&B	noun	/,bed ænd 'brekfəst/ /bi: ænd bi:/	pokoj/nocleh se snídaní	33	They found a small bed and breakfast for the night.
best-selling	adjective	/ˌbest ˈselɪŋ/	nejprodávanější	39	Do you know what their best-selling products are?
better	adjective	/'betə(r)/	lepší	32	I understood at a very early age that cultures are different, not better or worse, just different.
bite	verb	/baɪt/	kousat	137	He got seasick and the lobster tried to bite him.
boarding card	noun	/ˈbɔːdɪŋ ˌkɑːd/	palubní lístek	34	You will need your boarding card to board the flight.
booking	noun	/ˈbʊkɪŋ/	rezervace	33	I'm calling to confirm my booking .
border [between countries]	noun	/'bɔ:də(r)/	hranice	136	He worked in Arizona with the border police.
boutique	adjective	/buːˈtiːk/	butik	40	You can get three nights in a boutique hotel for only £397.
breathtaking	adjective	/ˈbreθteɪkɪŋ/	ohromující	40	Experience the freedom of two wheels and the breathtaking scenery of Scotland!
brilliant	adjective	/'brɪliənt/	skvělý	137	We took the super express train from Tokyo to Kyoto. It was brilliant .
business class	noun	/'bɪznəs kla:s/	byznys třída	41	I don't think you should fly business class . It's too expensive.
call (someone) back	phrasal verb	/ˈkɔːlbæk/	zatelefonovat zpátky	35	I didn't leave a message. I'll call back later.
camping	noun	/ˈkæmpɪŋ/	táboření	40	We went on a great camping holiday last summer.
careful	adjective	/ˈkeəfl/	opatrný	36	Is there anything we need to be careful about?
catch (fish)	verb	/kætʃ/	chytat (ryby)	136	You can catch lobster on the marina.
certainly [of course]	adverb	/'sa:tnli/	určitě	41	Certainly, may I ask who's calling?

change [transfer]	noun	/tʃeɪndʒ/	přestup	137	There's a change of planes at Madrid airport.
change money	idiom	/tʃeɪndʒ ˈmʌni/	směnit si peníze	36	Should we change money at the airport?
church	noun	/tʃɜ:tʃ/	kostel	136	He got a job in Utah in a church .
coach [bus]	noun	/kəʊtʃ/	(vyhlídkový) autobus	33	The coach can take you on a sightseeing tour.
coast	noun	/kəʊst/	pobřeží	136	Next he went up the east coast of the USA.
confidential	adjective	/ˌkɒnfɪˈdenʃl/	tajný	37	It has my name on it and is marked 'Confidential' in big red letters.
corn	noun	/kɔ:n/	obilí	136	In Nebraska, Dan worked as a corn farmer.
country music	noun	/ˈkʌntri mjuːzɪk/	country (hudba)	128	Dan worked for a recording studio in Nashville that is famous for country music .
cross-cultural	adjective	/ˌkrɒs ˈkʌltʃərəl/	mezikulturní	32	I developed what people call 'cross- cultural awareness' when I was six or seven.
cultures	noun	/ˈkʌltʃəz/	kultury (národní apod.)	32	I understood at a very early age that cultures are different.
cut down	phrasal verb	/kʌt daʊn/	kácet	136	He worked in a shop, he cut down trees, and he worked with the police.
desk [office]	noun	/desk/	psací stůl	41	Hello, sorry, Shin isn't at his desk . Can I take a message?
destroy	verb	/icrte'ib/	zneškodnit, zničit	34	The train operators will destroy any unattended baggage.
developer	noun	/dɪˈveləpə(r)/	vývojář/-ka	31	I worked as a software developer for Microsoft.
direct	verb	/daɪˈrekt/	nasměrovat	128	Dan would sometimes direct lost customers.
disadvantage	noun	/ˌdɪsəd'va:ntɪdʒ/	nevýhoda	32	The high price was a disadvantage!
diving [scuba]	noun	/ˈdaɪvɪŋ/	potápění	40	We have booked seven nights all-inclusive accommodation at the Santa Lucia diving resort with its fabulous beach.
dress up (as)	phrasal verb	/dres ʌp/	přestrojit se (za co/koho)	128	Dan would dress up as an Egyptian king.
due (to do)	adjective	/dju:/	mající nastat, očekávaný	137	My flight back to the UK was due to leave an hour ago.
early age	idiom	/ˈɜːli ˌeɪdʒ/	raný věk	32	I understood at a very early age that cultures are different.
economy	noun	/ɪˈkɒnəmi/	národní hospodářství	137	Their website is called the CIA World Factbook and it tells you about the country and the economy .
engineering	noun	/ˌendʒɪˈnɪərɪŋ/	inženýrství	31	I needed a degree in computer engineering.
entertainer	noun	/ˌentəˈteɪnə(r)/	bavič	128	Dan worked as a park entertainer and dressed up as a king.
excess baggage	noun	/ˌekses ˈbægɪdʒ/	zavazadla nad přípustnou váhu	34	There is a charge for excess baggage .
expire	verb	/ɪkˈspaɪə(r)/	propadnout	41	I didn't notice my passport was going to expire soon.
explore	verb	/ɪkˈsplɔ:(r)/	(pro)zkoumat	40	Explore Cuba above and below the water with this holiday!
express service	noun	/ik'spres ˌsɜ:vis/	expresní služba	41	The best thing to do is phone the passport office and ask if they have an express service .
extra	adverb	/'ekstrə/	zvlášť	40	On the cycling holiday, you pay extra for lunch and dinner.

fabulous	adjective	/ˈfæbjələs/	báječný	40	The diving resort was on a fabulous beach.
farmer	noun	/ˈfaːmə(r)/	farmář/-ka	136	Dan was also an engineer, a farmer , and a park ranger.
fee	noun	/fi:/	poplatek	40	There is an additional fee to rent a car for three days.
field	noun	/fi:ld/	pole	137	I'm looking out of the window and I can see field s and trees.
final call	noun	/ˈfaɪnl kɔːl/	poslední výzva	34	This is the final call for passengers on flight VS901 to Tokyo. Please proceed to gate six immediately.
for starters	idiom	/fɔ:(r) 'sta:təz/	pro začátek	137	OK, for starters , it's a long way from England to Brazil.
freedom	noun	/ˈfriːdəm/	svoboda	40	Experience the freedom of two wheels and the breathtaking scenery of Scotland!
get back to (someone)	idiom	/get 'bæk tə/	ozvat se komu	35	Could you please get back to me as soon as possible?
good luck	idiom	/gʊd lʌk/	hodně štěstí	35	My pleasure. It's good to speak to you. And good luck with the project.
grow up	phrasal verb	/grəʊ ʌp/	vyrůst(at)	32	Where did you grow up?
happily	adverb	/ˈhæpɪli/	šťastně	32	She is now happily married and living in the USA.
help out	phrasal verb	/help aʊt/	pomoci	137	It was nice of you to help out !
helpful	adjective	/'helpfl/	ochotný	136	He found most people were really kind and helpful .
hike (in the mountains)	noun	/haɪk/	pěší túra	40	We enjoyed the hike in the mountains.
hire car	noun	/'haɪə(r) kɑ:(r)/	najatý vůz	33	We took a hire car to go sightseeing.
hold on	phrasal verb	/həʊld ɒn/	čekat	35	Hold on a second. Naomi's on the other line.
hold the line	idiom	/həʊld ðə laɪn/	počkat na telefonu	35	Could you hold the line ? I'll put you through.
honest	adjective	/'pnist/	poctivý	37	People in Japan are really honest .
hurricane	noun	/ˈhʌrɪkən/	hurikán	137	I just heard that my flight has been cancelled because of a hurricane .
immediately	adverb	/ɪˈmiːdiətli/	ihned	34	Please proceed to gate six immediately .
in-flight entertainment	noun	/ɪn flaɪt entəˈteɪnmənt/	zábava po dobu letu	34	The in-flight entertainment will be shown later.
instead	adverb	/ɪnˈsted/	místo koho/čeho	41	Why don't you ask your family to visit you instead?
insurance	noun	/ɪnˈʃɔːrəns/	pojištění	36	Do we need to get travel insurance ?
jet lag	noun	/ˈdʒet læg/	pásmová nemoc	36	What should we do about jet lag ?
keep (something) going	idiom	/ki:p ˈgəʊɪŋ/	udržet	32	I was always moving on so it was difficult to make friends and keep relationships going .
king	noun	/kɪŋ/	král	128	Dan dressed up as an Egyptian king .
later on	idiom	/'leɪtər ɒn/	později	31	The job was quite hard at first, but I enjoyed it later on .
line [phone]	noun	/laɪn/	linka	35	Naomi's on another line .
lobster	noun	/'lobstə(r)/	humr	136	He got a job catching lobster in Maine in the north-east.
logging	noun	/ˈlɒgɪŋ/	těžba dřeva	128	Logging was a very dangerous job.
lost	adjective	/lpst/	ztracený, zbloudilý	128	The ticket seller helps lost customers.
make (a phone call)	verb	/meɪk/	uskutečnit (telefonní hovor)	35	How many phone calls do you make a day?

mark [label]	verb	/ma:k/	označit	37	He would mark the report 'confidential'
					in big red letters.
marry	verb	/'mæri/	vdát se, oženit se	31	Did he help to marry anyone when he worked as a wedding coordinator?
mattress	noun	/'mætrəs/	matrace	137	They serve traditional Japanese food and
					you sleep on a mattress rather than a bed.
medical	adjective	/'medɪkl/	zdravotní	36	I think you should get travel and medical insurance.
mention	verb	/ˈmenʃn/	zmínit (se)	33	What items from the list did he mention?
metro/subway/ underground	noun	/'metrəʊ/ /'sʌbweɪ/ /'ʌndəgraʊnd/	metro	33	You can take the underground into the city.
mobile home	noun	/ˌməʊbaɪl ˈhəʊm/	obytný přívěs	40	There's a special offer on mobile home accommodation: £995 for fourteen nights.
move on (to a different place/thing)	phrasal verb	/mu:v 'ɒn/	přestěhovat se	32	We are going to move on to a different place now.
nomad	noun	/ˈnəʊmæd/	nomád	32	Patricia Schmidt is a global nomad .
on site	idiom	/ɒn 'saɪt/	na daném místě, příslušející k danému místu	40	There is a swimming pool and kids' club on site.
option	noun	/n/qa'/	možnost	31	What is the best option ?
ordinary	adjective	/ˈinnbːcˈ/	běžný	137	Ordinary taxis are pretty good and the drivers usually know the way.
organized [arranged]	adjective	/ˈɔːgənaɪzd/	organizovaný	40	A one-week organized cycle tour with bed and breakfast accommodation and bicycle hire costs £545.
outdoor	adjective	/ˈaʊtdɔː(r)/	venkovní	136	Dan did a lot of outdoor jobs.
pack	verb	/pæk/	zabalit	136	Did you pack your bags yourself?
package tour/holiday	noun	/'pækɪdʒ tɔ:(r)/ /'pækɪdʒ ˌhɒlədeɪ/	zájezd organizovaný cestovní kanceláří	33	We have booked a package tour!
park ranger	noun	/pa:k 'reɪndʒə(r)/	správce parku	136	Dan was also an engineer, a farmer, and a park ranger.
pleasant	adjective	/'pleznt/	příjemný	136	Some jobs were really hard and not very pleasant.
port [ferry]	noun	/pɔ:t/	přístav	40	Enjoy relaxing family fun on this well- equipped campsite, only four hours' drive from two ferry port s.
print-out	noun	/'prɪntaʊt/	výtisk	37	You will find a print-out of the report on the office printer.
proceed	verb	/prəˈsiːd/	pokračovat	34	Please proceed to gate six immediately.
public speaker	noun	/ˌpʌblɪk ˈspiːkə(r)/	veřejně vystupující osoba,	136	After his journey he wrote a book and became a popular public speaker .
put (someone) through	phrasal verb	/pʊt θru:/	přepojit	35	Could you hold the line? I'll put you through.
quit (my job)	verb	/kwɪt/	odejít (z práce)	37	One of my team just came into the office and said she's going to quit .
rail system	noun	/ˈreɪl ˌsɪstəm/	železniční společnost	128	He worked for Metra, the Northeast Illinois commuter rail system .
rather than	idiom	/ˈrɑːðə ðən/	spíš(e) než	137	You sleep on a mattress rather than a bed.
record	verb	/bːckˈɪn/	nahrát	128	He was going to record his music in Nashville.
relationship	noun	/rɪˈleɪʃnʃɪp/	vztah	32	I was always moving on so it was difficult to make friends and keep relationships going.

relaxing	adjective	/rɪˈlæksɪŋ/	odpočinkový	40	Enjoy relaxing family fun on this well-equipped campsite.
religion	noun	/rɪˈlɪdʒən/	náboženství	32	Now I respect different religion s and cultures.
remain	verb	/rɪˈmeɪn/	zůstat	34	Please remain seated until the plane has come to a complete standstill.
rent/hire	verb	/rent/ /'haɪə(r)/	pronajmout si co	40	There is an additional fee to rent a car for three days on the Cuban holiday.
rented	adjective	/'rentid/	pronajatý	33	We stayed in rented accommodation.
respect	verb	/rɪˈspekt/	respektovat	32	I respect different religions and cultures.
restless	adjective	/'restləs/	neklidný	32	Global nomads are rootless and restless.
return (a call)	verb	/rɪˈtɜːn/	obratem zavolat zpět	35	Hi, I just wanted to return your call. I was in a meeting.
risk	noun	/rɪsk/	riziko	30	It was a big risk and he had no idea how the journey would end.
rootless	adjective	/ˈruːtləs/	potulný, neusazený	32	Global nomads are rootless and restless.
scary	adjective	/'skeəri/	strašidelný	137	It's pretty scary trying to get around when you don't speak the language.
seasick	adjective	/ˈsiːsɪk/	trpící mořskou nemocí	137	He got seasick and the lobster tried to bite him.
seated	adjective	/si:trd/	vsedě	34	Please remain seated until the plane has come to a complete standstill.
sensible	adjective	/'sensəbl/	rozumný	36	The best thing to do is check where you are going and be sensible .
serve (food)	verb	/s3:v/	nabízet, servírovat (jídlo)	137	They serve traditional Japanese food.
share [in a company]	noun	/ʃeə(r)/	(po)díl	31	The job wasn't well paid, but we did have share options.
sharp [pointed]	adjective	/ʃa:p/	ostrý	34	Do have any sharp items in your bag?
ship	noun	/ʃɪp/	loď	33	You can take the ship over the water to France.
short cut	noun	/ˈʃɔːt kʌt/	zkratka	37	Maybe the taxi driver knows a short cut .
signal	verb	/ˈsɪgnəl/	dát znamení	37	I'd wait till you get to a town or village and signal to the driver to stop near a restaurant.
smart [intelligent]	adjective	/sma:t/	inteligentní	31	I liked working with really smart people.
social network site	noun	/ˌsəʊʃl ˈnetwɜːk saɪt/	stránka se sociální sítí	33	You can get travel ideas on a social network site.
special offer	noun	/,spejl 'pfə(r)/	výhodná nabídka	40	There's a special offer on mobile home accommodation: £995 for fourteen nights.
spy	noun	/spaɪ/	tajný agent/agentka	137	He was a spy .
standstill	noun	/'stændstɪl/	zastavení	34	Please remain seated until the plane has come to a complete standstill .
start-up company	noun	/'sta:t np ,knmpeni/	začínající firma	31	Next, I joined a start-up company .
state [in a country]	noun	/stert/	stát	30	Which state did Dan go to first?
straight [directly]	adverb	/streɪt/	rovně	37	The best thing to do is go straight to the airline information desk and ask about hotels.
stuff	noun	/stnf/	věc	137	It tells you the arrival time, the gate and terminal for each side of the trip, a map of the destination airport, and lots of other useful stuff .
success	noun	/sək'ses/	úspěch	30	Was the journey a success?
successful	adjective	/səkˈsesfl/	úspěšný	137	So was he successful ?
	•	•			•

super express	noun	/ˌsuːpə(r) ɪkˈspres/	superexpresní vlak	137	I took the Shinkansen, the super express
(train) survive	verb	/səˈvaɪv/	přežít	32	train, from Tokyo to Kyoto. I learnt how to survive as a nomad.
		1,00,100,1	1 -		
team member	noun	/ˈtiːm ˌmembə(r)/	člen týmu	37	She can't work with one of the team members, Bill.
ticker seller	noun	/ˌtɪkə(r) 'selə(r)/	prodavač jízdenek	128	Matthew was a ticket seller .
ticket	noun	/'tɪkɪt/	lístek, jízdenka, vstupenka	34	Please have your ticket ready.
ticket inspector	noun	/ˌtɪkɪt ɪn'spektə(r)/	revizor, průvodčí	34	Please show your tickets to the ticket inspector.
timetable	noun	/'taɪmteɪbl/	jízdní řád	41	You need to check the timetable to see what time the train leaves.
tip [gratuity]	verb	/tɪp/	dát spropitné	137	It's a good idea to have cash for shopping and so you can tip .
top floor	noun	/(r):clf qat/	nejvyšší poschodí	137	I stayed in a very modern hotel on the top floor.
track [train]	noun	/træk/	kolej	128	The ticket seller announced the train track numbers.
transfer (from the airport)	noun	/'trænsf3:(r)/	přesun (z letiště)	40	You can get transfer s to and from the airport.
travel agent	noun	/'trævl ˌeɪdʒənt/	obchodní zástupce/ zástupkyně cestovní kanceláře	33	The travel agent will provide you with all the travel information you need.
truth	noun	/tru:θ/	pravda	41	You should tell the truth .
unattended	adjective	/ˌʌnəˈtendɪd/	bez dozoru	34	Passengers are reminded that they must not leave baggage unattended .
unsuccessful	adjective	/ˌʌnsəkˈsesfl/	neúspěšný	30	He had more than 40 job interviews and they were all unsuccessful .
up to	idiom	/'np tə/	do	32	Up to the age of eighteen, Patricia was never in one place for more than three years.
upset	verb	/ˌʌpˈset/	zklamat	37	You don't want to upset our best customer.
various	adjective	/'veəriəs/	různý	32	She was born in the USA, but she grew up in various countries around the world.
villa [holiday]	noun	/'vɪlə/	nájemní prázdninový dům	33	Let's book a villa for our next holiday.
wallet	noun	/'walit/	peněženka	137	I just checked my wallet . I can't find my credit card.
website/site	noun	/'websart/ /sart/	webové stránky	33	I saw a photo of the hotel pool on the website.
well-equipped	adjective	/we:l i'kwipt/	dobře vybavený	40	Enjoy relaxing family fun on this well-equipped campsite.
well-paid	adjective	/we:l peid/	dobře placený	136	Were they well-paid jobs?
wildlife	noun	/ˈwaɪldlaɪf/	fauna a flora v přirozeném prostředí	33	When you go on a safari you see lots of different wildlife.
window seat	noun	/ˈwɪndəʊ siːt/	sedadlo u okna	34	Would you like a window seat on the train?
wine cellar	noun	/'waɪn selə(r)/	vinný sklep	137	Dan got a job working in a wine cellar .
wine making	noun	/ˈwaɪnmeɪkɪŋ/	výroba vína	137	The last state he went to was California, which is famous for wine making .
worse	adjective	/w3:s/	horší	32	I understood at a very early age that cultures are different, not better or worse, just different.
wrong	adjective	/rɒŋ/	špatný	137	I'm pretty sure we're going the wrong way.

Words	Word type	Pronunciation	Translation	Page	Example sentence
advertising	noun	/ˈædvətaɪzɪŋ/	reklama	44	Listen to an advertising executive talk
					about the process of designing logos.
age group	noun	/'eɪdʒ gru:p/	věková skupina	48	This shirt isn't right for my age group .
aim [objective]	noun	/eɪm/	cíl	47	What was the aim of the meeting?
alarm clock	noun	/əˈlɑːm klɒk/	budík	138	Amazon covers the whole range of products starting with A all the way through to Z, from alarm clock s to zippo lighters.
and so on	idiom	/ænd 'səʊ ɒn/	a tak dále	138	Logos are used on various types of advertising such as TV ads, magazine ads, online catalogues, and so on .
arrow	noun	/ˈærəʊ/	šíp	44	What is interesting about the Amazon arrow?
assess	verb	/əˈses/	posoudit	138	She helped him assess the different designs.
auction	noun	/ˈɔːkʃn/	dražba	43	eBay is the biggest online auction company in the world.
based (on)	adjective	/beɪst/	založený na čem	138	A logo is based on an idea or concept.
beachwear	noun	/ˈbiːtʃweə(r)/	plážové oblečení	48	Their clothes are mainly beachwear !
beard	noun	/bɪəd/	vousy	51	He grew a long beard .
believe	verb	/bɪˈliːv/	věřit	53	I find that hard to believe .
blonde	adjective	/blond/	blonďatý	51	She has blonde hair.
born	verb	/n:cd/	narodit se	43	He's a French- born Iranian computer programmer called Pierre Omidyar.
brass	noun	/bra:s/	mosaz	44	Saxophones are usually made of brass .
brief	noun	/bri:f/	instrukce	138	The designer is given a brief telling then
[instruction]	l loui	7511.17	moti ande		what the company wants.
canvas	noun	/ˈkænvəs/	plátno	46	The bag was made from canvas .
carat	noun	/ˈkærət/	karát	42	This 35.56- carat diamond is known as the Wittelsbach-Graff Diamond.
carbonated	adjective	/'ka:bəneɪtɪd/	sycený (kysličníkem uhličitým)	43	It's made of carbonated water, sugar, vanilla, rare oils, pepsin, and cola nuts.
casually	adverb	/ˈkæʒuəli/	neformálně	45	You can dress casually on the beach.
chairman	noun	/'tʃeəmən/	předsedající	132	He made it for the co- chairman of the company, Akio Morita.
check [pattern]	noun	/tʃek/	kostka	139	The colour is great and the check design is really strong.
classic	adjective	/ˈklæsɪk/	klasický	139	It's a classic design.
clean	verb	/kli:n/	uklízet	50	Somebody clean s the office every day.
cleverly	adverb	/ˈklevəli/	chytře	138	The designers very cleverly made the shape of the wing.
CO-	prefix	/kəʊ/	spolu-	132	He made it for the co -chairman of the company.
collector	noun	/kəˈlektə(r)/	sběratel	42	I'm a stamp collector .
colourful	adjective	/ˈkʌləfl/	pestrý	53	I think it's a bit too colourful and with too many things on one page.
combination	noun	/ˌkɒmbɪˈneɪʃn/	kombinace	48	Choose designs for combination s of the following.
comic	noun	/ˈkɒmɪk/	komiks	138	It's a comic that was published in the 1930s.
concept	noun	/ˈkɒnsept/	myšlenka, představa	138	A logo is based on an idea or concept .
contribute	verb	/kənˈtrɪbjuːt/	přispět k čemu	47	Can you contribute to the task?
cover [include]	verb	/ˈkʌvə(r)/	pokrývat	138	This suggests that Amazon cover s the whole range of products.

curve	noun	/k3:v/	křivka	138	The designers very cleverly made the
data	noun	/'dertə/	data	51	shape of the wing into the simple curve . Sales data will be released at the end of
definitely	adverb	/'defɪnətli/	rozhodně	139	the month. The colour works well for men and women but the design is definitely for
					men.
diamond	noun	/ˈdaɪəmənd/	diamant	42	The diamond was found in South Africa.
divorced	adjective	/dɪˈvɔːst/	rozvedený	51	She isn't married. She's divorced.
dress	verb	/dres/	obléct (se)	45	She can dress casually tonight.
drunk	adjective	/drʌŋk/	opilý	50	The accident was caused by a drunk driver.
easy-going	adjective	/ˌiːziˈgəʊɪŋ/	klidný	45	She is easy-going and never gets angry.
edition	noun	/ɪˈdɪʃn/	vydání	50	They published a new edition of the book last year.
efficient	adjective	/ɪˈfɪʃnt/	efektivní	46	Edinburgh has an efficient bus and tram system.
electric guitar	noun	/ɪˌlektrɪk gɪˈtɑː(r)/	elektrická kytara	137	It's an electric guitar that is still played by a lot of guitarists.
empty	adjective	/'empti/	prázdný	51	The empty bottles are taken back to the factory.
environment	noun	/ɪnˈvaɪrənmənt/	životní prostředí	138	They want to have an image that says they care about the environment .
estimate	verb	/'estimeit/	odhadnout	138	They estimate the guitar to be worth 5 million dollars.
everyday	adjective	/'evrideɪ/	každodenní	46	This is a casual bag for everyday use.
executive	noun	/ɪgˈzekjətɪv/	vedoucí pracovník/ pracovnice	44	Listen to an advertising executive talk about the process of designing logos.
face [watch]	noun	/feɪs/	ciferník	46	The watch has got a round face .
fair-haired	adjective	/ˌfeə 'heəd/	světlovlasý	51	He is fair-haired and has blue eyes.
fill up	phrasal verb	/fɪl ʌp/	naplnit	52	You can take the water tank out to fill it up .
flexible	adjective	/ˈfleksəbl/	flexibilní	138	So a good logo is flexible and it works when it's very small or very big.
foot/feet [height]	noun	/fut/ /fi:t/	stopa/stopy (délková míra)	45	She is about five feet four inches tall.
forbidden	adjective	/fəˈbɪdn/	zakázaný	50	Smoking is forbidden .
formal (clothes)	adjective	/ˈfɔ:ml/	formální (oblečení)	46	Please wear formal clothes to dinner.
frequent	adjective	/ˈfriːkwənt/	častý	132	He wanted to listen to operas during his frequent trans-Pacific flights.
gender	noun	/'dʒendə(r)/	pohlaví	48	What gender are the clothes for?
generally	adverb	/ˈdʒenrəli/	(vše)obecně	48	Everyone generally agrees about the designs.
goddess	noun	/'godes/	bohyně	138	The shape actually comes from the wing of the Greek goddess Nike.
grass	noun	/gra:s/	tráva	43	Football is played on grass with a ball.
handle	noun	/ˈhændl/	držadlo, rukojeť	138	It's got a handle at the top to make it easy for carrying.
handout [document]	noun	/ˈhændaʊt/	prospekt	139	The design details are on the handout and we have some samples on the table.
hard-wearing	adjective	/ˌhaːd ˈweərɪŋ/	odolný	139	The material isn't that hard-wearing .
height	noun	/haɪt/	výška	45	Do you remember her height ?
huge	adjective	/hju:dʒ/	obrovský	138	There is a huge Apple logo on the front of their main store.
image [impression]	noun	/'ımıdʒ/	image	138	The colour yellow also presents a positive image .

image [picture]	noun	/'imidʒ/	obrázek	42	The pages were scanned into digital image files.
improvement	noun	/ɪmˈpruːvmənt/	zlepšení	53	Personally, I think the new website is a big improvement .
indeed	adverb	/ɪnˈdiːd/	opravdu	138	Indeed, and it cost just ten cents when it was first published.
inefficient	adjective	/ˌɪnɪˈfɪʃnt/	neefektivní	46	The clothes were inefficient at keeping the rain out.
instruction	noun	/ɪnˈstrʌkʃn/	pokyn	52	Now, let's move on to the next instruction on the agenda.
instrument	noun	/'ɪnstrəmənt/	nástroj	44	A guitar is a musical instrument .
interested (in)	adjective	/'intrestid/	mít zájem (o)	51	He's interested in films and he often goes to the cinema.
item [on an agenda]	noun	/ˈaɪtəm/	položka	47	The first item on the agenda is 'Sales trends in Europe'.
jeweller	noun	/ˈdʒu:ələ(r)/	klenotník/klenotnice	42	The diamond was purchased by the London jeweller , Laurence Graff, for \$23.4 million in 2008.
laser pointer	noun	/ˈleɪzə(r) ˈpɔɪntə(r)/	laserové ukazovátko	43	One of the first items that sold was a broken laser pointer for \$15.
launch	verb	/lo:ntʃ/	představit/uvést na trh	132	Are you ready to launch the product?
launch	noun	/lo:ntʃ/	představení/uvedení na trh	139	How do you feel about the new product launch?
leather	noun	/ˈleðə(r)/	kůže	46	A leather jacket can be expensive.
licensing	noun	/ˈlaɪsnsɪŋ/	obchodující s autorskými právy k čemu	42	A CD-ROM version was released by the digital image licensing company Corbis in 1997.
lighter	noun	/ˈlaɪtə(r)/	zapalovač	138	Amazon covers the whole range of products starting with A all the way through to Z, from alarm clocks to zippo lighters.
link	verb	/lɪŋk/	propojit	138	An arrow is used to link the letters A and Z in the Amazon logo.
long-lasting	adjective	/ˌlɒŋ 'la:stɪŋ/	odolný, trvanlivý	52	It's made of tough, long-lasting leather.
look [fashion]	noun	/lʊk/	vzhled	139	This shirt has a casual look and would look good with jeans.
make a start	idiom	/meɪk ə 'staːt/	zahájit	47	Shall we make a start to the meeting?
maker	noun	/ˈmeɪkə(r)/	výrobce	44	Samsung is a famous mobile phone maker.
management [bosses]	noun	/'mænɪdʒmənt/	vedení	50	Management introduced a new security system last month.
market [area]	noun	/'ma:kɪt/	trh	48	The designs are for the UK and Brazilian markets.
market research	noun	/,ma:krt 'ri:s3:tʃ/	průzkum trhu	53	Frank thinks they should do some market research first.
material	noun	/məˈtɪəriəl/	materiál	44	Denim is a type of material used to make jeans.
medium-build	adjective	/ˈmiːdiəm bɪld/	střední postavy	51	She is a medium-build athlete.
microscope	noun	/ˈmaɪkrəskəʊp/	mikroskop	50	When was the microscope invented?
name after	verb	/neɪm ˈaːftə(r)/	pojmenovat po čem	44	It's name d after a town in Finland.
nearly	adverb	/ˈnɪəli/	téměř	42	This painting was sold for nearly \$120 million in 2012.
net	noun	/net/	síť	43	It is played on grass using a ball, a net , and two rackets.
not break the bank	idiom	/npt ,breik ðə 'bæŋk/	nepřivést na mizinu	52	Best of all, it's very cheap so it doesn't break the bank.

opera					
a si ai a a Uni	noun	/ˈɒpərə/	opera	132	Akio Morita wanted to listen to opera s
			1		during his frequent trans-Pacific flights.
originally	adverb	/əˈrɪdʒənəli/	původně	137	Back in the sixties, Jimi Hendrix's guitar
					was bought originally in New York for
					around 200 dollars.
outgoing	adjective	/ˈaʊtgəʊɪŋ/	otevřený,	51	He has a very outgoing personality.
			společenský		
peacock	noun	/ˈpiːkɒk/	páv	44	The NBC logo is a peacock .
performance	noun	/pəˈfɔːməns/	dosažený výkon	47	The main aim today is to review our
[business]					recent sales performance .
performance	noun	/pəˈfɔːməns/	představení	137	His performance at the music festival
[musical]					was a really important stage of his
					career.
personality	noun	/ˌpɜːsəˈnæləti/	osobnost	45	How would you describe your
					personality?
pharmacist	noun	/'fa:məsɪst/	lékárník	43	Brad's Drink was created by Caleb
					Bradham, a pharmacist from North
					Carolina, USA in 1893.
point [opinion]	noun	/tnicq/	myšlenka	139	I see your point , but it could work for
		·			hiking or maybe cycling.
position (in the	verb	/pəˈzɪʃn/	umístit (na trhu)	139	We would like to get some comments on
market)		,,,,,,	, ,		the designs and some help to position
,					them in the market.
possession	noun	/pəˈzeʃn	majetek, věc ve	45	How would you describe your favourite
p = = = = = = = = = = = = = = = = = = =		, po 20jii	vlastnictví		possession?
practical	adjective	/ˈpræktɪkl/	praktický	139	I love this one! It's very pretty but
p. a.cca.	aajeetiise	/ president	p. d. c. c. c. y		practical.
present	verb	/prɪˈzent/	představovat	138	The colour yellow can present a positive
present	VCID	/pii zeiii/	predstavovat	130	image.
price	verb	/prais/	ocenit	46	Could you price that for me please?
problem solving	noun	/ˈprɒbləm sɒlvɪŋ/	řešení problému	45	Are you any good at problem solving ?
process	noun	/ˈprəʊses/	proces	44	Do you know anything about the process
,		, p. 55555,	F		of designing logos?
profitable	adjective	/ˈprɒfɪtəbl/	výnosný	138	So this comic was the start of a very
p. 5.1.50.5.5	,	, prontess,	1,,		successful and profitable brand.
public	adjective	/ˈpʌblɪk/	veřejný	42	The Codex is put on public display once a
p 0.0	aajeetiise	PADILIV			year in a different city around the world.
purchase	verb	/ˈpɜːtʃəs/	(na)koupit	42	Do you want to purchase the diamond?
•	adjective	+ ' '	tichý	51	She's retired and very quiet.
quiet	aujective	/ˈkwaɪət/	licity	J1	Sile s retired and very quiet.
[personality] racket	noun	//	nálka rakota	43	Vou nood a racket to play Sphairistike
	noun	/ˈrækɪt/	pálka, raketa		You need a racket to play Sphairistike.
rare	adjective	/reə(r)/	vzácný	43	It is made with carbonated water, sugar,
				1.0	vanilla, rare oils, pepsin, and cola nuts.
reasonably	adverb	/ˈriːznəbli/	rozumně	46	The bag was very reasonably priced.
register	verb	/ˈredʒɪstə(r)/	zaregistrovat	128	It's important to register the name of
					your company.
	verb	/rɪˈliːs/	vydat	42	Corbis decided to release the CD-ROM in
release					1997.
release		/rɪˈmaɪndə(r)/	upomínka	139	A reminder will go out a little nearer the
release reminder	noun	` '	1		time.
	noun				
	noun adjective	/rɪˈtaɪəd/	penzionovaný	51	He is a retired headmaster.
reminder			penzionovaný přehodnotit	51 47	
reminder retired	adjective	/rɪˈtaɪəd/			He is a retired headmaster.
reminder retired review	adjective verb	/rɪˈtaɪəd/	přehodnotit		He is a retired headmaster. The main aim today is to review our recent sales performance.
reminder retired	adjective	/rɪˈtaɪəd/ /rɪˈvjuː/		47	He is a retired headmaster. The main aim today is to review our

satisfied	adjective	/'sætɪsfaɪd/	spokojený	138	The designer may be asked to do a second set of designs if the company is not satisfied .
scan [copy]	verb	/skæn/	naskenovat	42	You can scan a page to turn it into a digital image file.
search engine	noun	/sa:tʃ 'endʒɪn/	vyhledávač	128	Google is a search engine .
sense of	idiom	/sens pv	smysl pro humor	45	He has a good sense of humour .
humour		'hju:mə(r)/			
set [group]	noun	/set/	soubor	138	The designer may be asked to do a second set of designs.
shape	noun	/ʃeɪp/	tvar	138	The shape of the logo actually comes from the wing of the Greek goddess Nike.
shy	adjective	/ʃaɪ/	plachý	45	She's quite shy .
sleeve	noun	/sliːv/	rukáv	139	The short sleeve s on this top are great for the summer.
smart [well-dressed]	adjective	/sma:t/	elegantní	45	You look very smart in your new suit.
smartly	adverb	/sma:tli/	elegantně	45	He dresses smartly when he is meeting customers.
square [shape]	adjective	/skweə(r)/	čtvercový	138	It's got a square face and the time is shown in digital numbers.
state	verb	/stert/	uvést	47	State the aim of the meeting.
steal	verb	/sti:I/	krást	42	It is wrong to steal paintings.
steel	verb	/sti:I/	připravit se, zocelit	42	He hoped that his inspirational talk would steel the youths in the pursuit of their dreams.
steel	noun	/sti:l/	ocel	46	It's made of steel .
step [process]	noun	/step/	krok	138	Deciding what they want is the first step .
stone [diamond]	noun	/stəʊn/	kámen	42	The stone was found in India about 400 years ago.
strap	noun	/stræp/	pásek	138	The bag strap is black and green and made of plastic.
strip [line]	noun	/strɪp/	proužek	138	It's mainly black with a silver strip for the logo.
stylish	adjective	/ˈstaɪlɪʃ/	stylový	52	The design is stylish .
swimwear	noun	/'swimweə(r)/	plavky	48	The first item on the agenda is swimwear.
symbol	noun	/ˈsɪmbl/	symbol	44	The Amazon logo is a smile symbol .
take (someone) through (something)	phrasal verb	/teɪk θru:/	říct co k čemu, provést koho čím	139	Laura, would you like to take us through these designs?
talkative	adjective	/ˈtɔːkətɪv/	upovídaný	45	Lena is very talkative .
tall	adjective	/tɔ:l/	vysoký	45	At six foot, Bill is quite tall.
tank [container]	noun	/tæŋk/	nádrž	52	You can take the water tank out to fill it up.
tick	noun	/tɪk/	odškrtávací znaménko	138	Take the Nike swoosh or tick symbol.
totally	adverb	/ˈtəʊtəli/	naprosto	139	I totally agree with you.
tough	adjective	/t∧f/	tuhý, tvrdý	46	Leather is quite a tough material.
trans-	prefix	/trænz-/	trans-	132	He wanted to listen to operas during his frequent trans -Pacific flights.
transfer [move]	verb	/'trænsf3:(r)/	přenést	138	We need to transfer the logo onto the products.
uncomfortable	adjective	/ʌnˈkʌmftəbl/	nepohodlný	46	These clothes are uncomfortable .
useless	adjective	/ˈjuːsləs/	nepoužitelný	46	This watch is useless . It must be broken.

user	noun	/'ju:zə(r)/	uživatel/-ka	128	Now it is known and used by Internet users all over the world.
valuable	adjective	/ˈvæljuəbl/	(draho)cenný	42	Do you know any other objects that are very valuable ?
value [belief]	noun	/ˈvæljuː/	hodnota	138	So they discuss the image of the company, what the value s of the company are, and how the logo will work with their products.
value [worth]	noun	/ˈvæljuː/	hodnota, cena	42	Put them in order of value .
vanilla	noun	/vəˈnɪlə/	vanilka	43	It's made of carbonated water, sugar, vanilla, rare oils, pepsin, and cola nuts.
version	noun	/'v3:ʃn/	verze	42	The pages were scanned into digital image files and turned into a CD-ROM version.
waterproof	adjective	/'wo:təpru:f/	nepromokavý	138	It's made of strong, waterproof material.
weak	adjective	/wiːk/	slabý	46	The plastic is very weak .
weigh	verb	/wei/	vážit	138	It's very light. It weigh s only 66 grams.
wing	noun	/wɪŋ/	křídlo	138	The shape actually comes from the wing of the Greek goddess Nike.
work [be suitable]	verb	/wɜːk/	být vhodný pro co, fungovat	48	I think it would work for the men's market in the UK for hiking.

Words	Word type	Pronunciation	Translation	Page	Example sentence
access	verb	/ˈækses/	otevřít	139	So how often do you access the Internet?
account [online]	noun	/əˈkaʊnt/	účet	139	I've got a Twitter account which has about 1,000 followers.
alcohol	noun	/ˈælkəhɒl/	alkohol	139	I do drink alcohol but I try to limit the amount I drink.
barrel	noun	/ˈbærəl/	sud	58	They put the oil in a barrel .
beer	noun	/biə(r)/	pivo	65	Can I have a beer?
biscuit	noun	/biskit/	sušenka	54	Each day they had a biscuit.
block	verb	+	(za)blokovat	54	They didn't want to block their air
DIOCK	Verb	/blpk/	, ,		supply.
boom	verb	/bu:m/	růst (prudce)	56	Experts predict the market will boom .
calorie	noun	/ˈkæləri/	kalorie	54	A stick of celery only has one calorie.
cereal	noun	/ˈsɪəriəl/	cereálie	54	What kind of cereal do you like?
cheesecake	noun	/ˈtʃiːzkeɪk/	tvarohový koláč	65	I would like a slice of strawberry cheesecake, please.
chemical	noun	/ˈkemɪkl/	chemikálie	57	Gas is processed to make a variety of chemicals and fuel.
chopsticks	noun	/'tʃopstɪks/	čínské jídelní hůlky	57	Most chopsticks are made from wood or plastic.
cigarette	noun	/ˌsɪgəˈret/	cigareta	54	Can I have a cigarette?
circuit board	noun	/b:cd fixise'/	deska s plošnými	54	Copper is used in computer circuit
			spoji		boards.
cloth	noun	/klpθ/	hadr	140	Have you got a cloth ? I spilled some water.
coal	noun	/kəʊl/	uhlí	57	You can put coal on the fire.
coin	noun	/kɔɪn/	mince	57	I have a pound coin in my wallet.
conclusion	noun	/kənˈkluːʒn/	závěr	59	Do you agree with the speaker's conclusion that a good diet and plenty of exercise makes us happier people?
connected (with)	adjective	/kəˈnektɪd/	spojený (s)	64	Motivation is directly connected with productivity and that means profits.
copper	noun	/ˈkɒpə(r)/	měď	54	Copper is one of Chile's main resources with exports worth \$3 billion.
cranberry	noun	/ˈkrænbəri/	brusinka	60	Can I have a cranberry juice, please?
curry	noun	/ˈkʌri/	kořeněný indický pokrm	139	I eat ready-cooked meals in the evening - curry, pasta, that sort of thing.
deep (in the desert)	adverb	/di:p/	hluboko (v poušti)	54	The San José copper mine is located deep in the Atacama Desert.
discover	verb	/dɪˈskʌvə(r)/	objevit	54	It took seventeen days to discover their location.
discovery	noun	/dɪˈskʌvəri/	objev	54	And what did the miners eat after their discovery?
divide	verb	/dɪˈvaɪd/	rozdělit	59	I'll divide the presentation into three areas.
drill	verb	/drɪl/	vrtat	54	It took another 52 days to drill a hole.
drop [decrease]	noun	/drop/	pokles	57	There was a drop in the number of people going to the cinema.
encourage	verb	/ɪnˈkʌrɪdʒ/	povzbudit	140	Finally, here are some tips to encourage
envelope	noun	/ˈɒnvələʊp/	obálka	57	you to continue a healthy lifestyle. Put the letter in an envelope before
exports	noun	/ɪk'spɔːts/	exportní artikl	54	sending. Copper is one of Chile's main resources with exports worth \$3 billion.
extract	verb	/ɪkˈstrækt/	vytěžit	54	Which resources are difficult to find or extract?

facilities	noun	/fəˈsɪlətiz/	zařízení	59	Decide on the key areas you are going to talk about (e.g. the range of facilities available).
farming	noun	/ˈfɑːmɪŋ/	chov	54	The land is designated for sheep farming.
follower [Twitter]	noun	/ˈfɒləʊə(r)/	stoupenec/ stoupenka	139	I've got a Twitter account which has about 1,000 follower s.
forest	noun	/'forɪst/	les	54	You can explore the forest if you like adventure.
form [type]	noun	/fɔ:m/	forma	57	Cycling is a very cheap form of transport.
fresh air	noun	/freʃ eə(r)/	čerstvý vzduch	54	I love the fresh air in the country.
fuel	noun	/ˈfjuːəl/	palivo	57	Gas is processed to make a variety of chemicals and fuel .
gallon	noun	/ˈgælən/	galon	58	There is a gallon of petrol in there.
gas	noun	/gæs/	plyn	54	We use gas for fuel.
gigabyte	noun	/ˈgɪgəbaɪt/	gigabyte	58	The computer has a gigabyte of memory.
gluten	noun	/ˈgluːtn/	lepek	60	Does the soup have any gluten in it?
gluten-free	adjective	/'glu:tn fri:/	bezlepkový	140	We can ask about gluten-free food, just in case.
gold	noun	/gəʊld/	zlato	54	Gold is one of our natural resources.
golf	noun	/gplf/	golf	57	I often play golf in the afternoon.
grape	noun	/greip/	zrnko hroznového vína	57	He dipped a grape in chocolate.
grilled	adjective	/grɪld/	grilovaný	60	Paul likes grilled chicken salad.
habit	noun	/ˈhæbɪt/	zvyk	56	High Flyer magazine asks top executive, Josh Kantner, about his work habit s.
hand over (to someone)	phrasal verb	/ˈhændəʊvə(r)/	předat slovo (někomu)	59	At this point, I'd like to hand over to my colleague.
happy ending	idiom	/ˌhæpi ˈendɪŋ/	šťastný konec	139	It's great to hear a story with a happy ending.
health adviser	noun	/,hel0 əd'vaɪzə(r)/	zdravotní poradce	59	The health adviser will help with any problems you may have.
hole	noun	/hอบl/	otvor	54	It took another 52 days to drill a hole .
in a hurry	idiom	/ɪn ə ˈhʌri/	ve spěchu	60	We're in a hurry so can we have the bill now, please?
(just) in case	idiom	/ɪn keɪs/	(jen) pro jistotu	140	We can ask about gluten-free food, just in case.
industry	noun	/'ɪndəstri/	průmysl	54	The copper industry is an important source of revenue and jobs.
injure	verb	/ˈɪndʒə(r)/	zranit	54	The bank robber didn't injure the hostages.
iron	noun	/ˈaɪən/	železo	54	Iron is often found in places with red earth.
jar (of coffee)	noun	/dʒa:(r)/	sklenice (kávy)	58	The coffee is in the jar .
key [important]	adjective	/ki:/	klíčový	59	Decide on the key areas you are going to talk about.
kids	noun	/kɪdz/	děti	65	Have you got anything for small kids ?
ladder	noun	/ˈlædə(r)/	žebřík	54	You will need a ladder to reach the top of the building.
land	noun	/lænd/	země	54	There is a lot of natural farm land .
lemonade	noun	/ˌleməˈneɪd/	limonáda	65	Would you like a glass of lemonade?
limit	verb	/ˈlɪmɪt/	omezit	139	I try to limit the amount I drink.
litre	noun	/ˈliːtə(r)/	litr	58	You should drink at least one litre of water a day.
loaf	noun	/ləʊf/	bochník	64	Can you buy a loaf of bread at the supermarket, please?

long weekend	noun	/ˌlɒŋ wiːkˈend/	prodloužený víkend	140	I love skiing so I sometimes take a long weekend.
mail	noun	/meɪl/	pošta	57	You can send the mail through the post office.
maize/corn	noun	/meɪz/ /kɔːn/	kukuřice	57	Maize is a cereal plant.
marathon	noun	/ˈmærəθən/	maraton	54	He ran the New York marathon a few weeks after his rescue.
mine [for mining]	noun	/maɪn/	důl	54	Where in Chile is the San José mine?
miner	noun	/ˈmaɪnə(r)/	horník	54	How many miner s were trapped?
mining	noun	/ˈmaɪnɪŋ/	těžba	54	There was a mining accident in Chile.
motivation	noun	/ˌməʊtɪˈveɪʃn/	motivace	64	The staff's motivation is good.
muffin	noun	/ˈmʌfɪn/	muffin	65	For dessert I'd like a muffin .
note [money]	noun	/nəʊt/	bankovka	57	I've only got a ten-pound note in my wallet.
obvious	adjective	/'pbviəs/	jasný	140	It's obvious that exercise is good for your health.
packet (of sugar)	noun	/ˈpækɪt/	balíček (cukru)	58	Can I have a packet of crisps please?
pass around	phrasal verb	/pa:s əˈraʊnd/	nechat kolovat	140	I've got a handout here, which I'll pass around.
path [way]	noun	/pa:θ/	cesta	54	The miners were working 600 metres underground when their path became blocked.
pear	noun	/peə(r)/	hruška	54	My favourite fruit is a pear .
pineapple	noun	/ˈpaɪnæpl/	ananas	57	A pineapple can be very sweet to eat.
plate (of food)	noun	/pleɪt/	talíř (jídla)	58	Can you pass me the plate of food?
point [in time]	noun	/point/	okamžik	140	At this point , I'd like to hand over to my
					colleague.
prawn cocktail	noun	/pro:n 'kokteɪl/	krevetový koktejl	61	We are having prawn cocktail to start.
print media	noun	/prɪnt 'miːdiə/	tištěné médium	57	Newspapers are a form of print media .
process	verb	/'prəʊses/	zpracovat	57	We process oil to make petrol.
productivity	noun	/ˌprɒdʌkˈtɪvəti/	produktivita	64	Motivation is directly connected with productivity and that means profits.
projector	noun	/prəˈdʒektə(r)/	dataprojektor	63	The hotel has a projector in the conference room.
proper	adjective	/ˈprɒpə(r)/	pořádný	140	They do proper lunches as well.
pump	verb	/pʌmp/	čerpat	54	They finished the hole, and now they will pump fresh air into it.
reach	verb	/ri:tʃ/	dostat se	54	It took a while for them to reach the surface.
ready-cooked (meal)	adjective	/'redi kʊkt/	připravený jako polotovar	139	I eat ready-cooked meals in the evening.
reasonable	adjective	/ˈriːznəbl/	rozumný	140	The prices are pretty reasonable .
reception [front desk]	noun	/rɪˈsepʃn/	recepce	62	The visitors are in reception .
remember (to do)	verb	/rɪˈmembə(r)/	nezapomenout na co	63	We should also remember to take the company brochures.
remember [recollect]	verb	/rɪˈmembə(r)/	zapamatovat si	56	Doing vocabulary every day helps you remember more words.
rescue	verb	/ˈreskjuː/	zachránit	54	How long did it take to rescue the miners?
rescuer	noun	/'reskju:ə(r)/	zachránce/ zachránkyně	54	The rescuer s sent down cigarettes to the miners.
reserve	verb	/rɪˈzɜːv/	rezervovat	65	I'd like to reserve a table for four, please.

resource	noun	/e:cz'ɪn\	zdroj	54	Which resource s are difficult to find or extract?
room [space]	noun	/ru:m/	prostor	62	There isn't enough room for everybody.
rugby	noun	/ˈrʌgbi/	ragby	56	Football and rugby are my favourite sports.
running	noun	/ˈrʌnɪŋ/	běh	57	Running and swimming are my favourite types of exercise.
script	noun	/skrɪpt/	písemný podklad	59	Make notes for the presentation, but do not read from a script .
sheet (of paper)	noun	/ʃiːt/	list (papíru)	58	Write the examples on a sheet of paper.
signposting	noun	/ˈsaɪnpəʊstɪŋ/	signál konce	59	'Thank you for listening' is a signposting phrase.
slice (of bread)	noun	/slaɪs/	krajíc (chleba)	58	Would you like a slice of bread?
source	noun	/s:ca/	zdroj	54	The copper industry is an important source of revenue and jobs.
space	noun	/speis/	místo	54	They had a lot of space .
spaghetti bolognese	noun	/spəˌgeti _bɒləˈneɪz/	boloňské špagety	65	For dinner she likes spaghetti bolognese .
sparkling	adjective	/ˈspaːklɪŋ/	perlivý	60	Would you like still or sparkling mineral water?
spill	verb	/spɪl/	vylít	140	Be careful you don't spill that water!
spoon(ful)	noun	/spu:n/	(plná) lžíce/lžička	64	Well, I usually only have one or two spoons of sugar.
spreadsheet	noun	/'spredʃi:t/	tabulky	139	I take an iPad on business trips so I can check spreadsheet s.
statistic	noun	/stəˈtɪstɪk/	statistika	57	What a surprising statistic .
steak	noun	/steɪk/	steak	65	The meat will be steak .
still (water)	adjective	/stɪl/	neperlivý	61	Would you like still or sparkling water?
stock market	noun	/'stok ,ma:kɪt/	burza, trh cenných papírů	139	I can check spreadsheets, watch the news, and follow the stock market .
suit [be convenient]	verb	/su:t/	vyhovovat	59	What time would suit you for our next meeting?
sum up	phrasal verb	/sʌm ʌp/	shrnout	59	To sum up , I don't like it!
surface	noun	/'s3:f1s/	povrch	54	It took another 52 days to drill a hole and bring the miners to the surface .
switch off [electrical]	phrasal verb	/swit∫ of/	vypnout	139	Do you ever switch off your TV?
switch off [mentally]	phrasal verb	/swit∫ of/	pustit z hlavy	56	He never switch es off from work.
tape [cellophane]	noun	/teɪp/	lepicí páska	58	You can use tape to wrap up the food.
tinned	adjective	/tɪnd/	konzervovaný	54	We ate tinned fish when we went camping.
topping	noun	/'topin/	poleva	140	I'll have a classic burger with barbecue sauce topping , please.
trapped	adjective	/træpt/	uvězněný, chycený	54	The trapped miners were rescued aftertwo months underground.
tray [in printer]	noun	/treɪ/	přihrádka	56	Have you got any paper for the printer? The tray is empty.
treat	noun	/tri:t/	něco sobě/komu pro radost/potěšení	54	We can go out as a treat .
truck/lorry	noun	/trʌk/ /ˈlɒri/	nákladní auto	57	The truck will carry the heavy goods.
tube	noun	/tju:b/	roura	54	They didn't eat much because they needed to be thin to fit in the escape tube .
tunnel	noun	/ˈtʌnl/	tunel	54	There weren't any ladders in the mine or any way of making a hole in the tunnel .

TV show	noun	/ˌtiː ˈviː ʃəʊ/	televizní pořad	57	You can watch the TV show .
under stress	idiom	/'nndə(r) stress/	ve stresu	140	Here are some tips for dieting even when you're working hard or under stress .
underground	adverb	/ˌʌndəˈgraʊnd/	v podzemí	54	The miners were working 600 metres underground.
unit	noun	/ˈjuːnɪt/	jednotka	58	Americans use about eleven unit s of energy a day.
unplug	verb	/ˌʌnˈplʌg/	vytáhnout ze zásuvky	139	I've got a laptop at work which I can unplug and take home if I need to.
van	noun	/væn/	dodávka	57	I like driving in the van .
vitamin	noun	/'vɪtəmɪn/	vitamín	54	Make sure you take a vitamin tablet every day.
wheat	noun	/wi:t/	pšenice	57	You can eat wheat cereals for breakfast.
wood	noun	/wʊd/	dřevo	57	Chopsticks are often made from wood or plastic.
wool	noun	/wʊl/	vlna	63	The jumper is made of wool .

Words	Word type	Pronunciation	Translation	Page	Example sentence
air conditioning	noun	/ˈeə kəndɪʃnɪŋ/	klimatizace	72	There was no air conditioning , so it was very hot.
answer (the phone)	verb	/ˈɑːnsə(r)/	zvednout telefon	71	What reasons are there for someone not to answer the phone?
atmosphere	noun	/ˈætməsfɪə(r)/	atmosféra	141	The buildings are beautiful, and it has a great atmosphere .
attractive	adjective	/əˈtræktɪv/	hezký	141	It's a very attractive street.
bed linen	noun	/ˈbedlɪnɪn/	povlečení	72	The bed linen was white.
bookstore	noun	/ˈbʊkstɔː(r)/	knihkupectví	69	The city has a wide variety of shops and stores, including bookstore s.
business centre [hotel]	noun	/'bɪznəs 'sentə(r)/	obchodní centrum	72	Does the hotel have a business centre ?
busy (line)	adjective	/ˈbɪzi/	obsazený	71	His line is busy . Can I take a message?
cash point	noun	/ˈkæʃpɔɪnt/	bankomat	69	There's a cash point and a currency exchange office in the main train station building.
castle	noun	/ˈkɑːsl/	hrad	69	Outside the city walls, and just to the south by the river, is the royal castle called Wawel.
central	adjective	/'sentrəl/	centrální	69	Most of the city's central area is a pedestrian zone.
charge	noun	/tʃaːdʒ/	poplatek	72	There is a problem with Paul's room charge.
choice	noun	/tʃɔɪs/	výběr	75	There's a good choice of food – Swiss and international.
city wall	noun	/l:cw itre'/	městské hradby	69	Outside the city wall , and just to the south by the river, is the royal castle.
cocktail bar	noun	/ˈkɒkteɪl ba:(r)/	koktejlový bar	77	Where's the cocktail bar?
compare	verb	/kəm'peə(r)/	porovnat	66	How does Fiona compare the cost of living in Zurich and Shanghai?
complicated	adjective	/ˈkɒmplɪkeɪtɪd/	komplikovaný	67	Tokyo has a complicated train system.
concierge	noun	/ˈkɒnsieəʒ/	správce domu	72	What is Paul going to ask the concierge about?
connect	verb	/kəˈnekt/	mít přípoj	69	Local trains connect some of the suburbs to the city centre.
connect (someone) [phone]	verb	/kə'nekt/	spojit s kým	71	You need to connect them to the person they want to speak to.
corner [of a street]	noun	/ˈkɔːnə(r)/	roh	76	There's a currency exchange on the corner, or you can go to a bank.
cost a fortune	idiom	/kɒst ə 'fɔ:tʃu:n/	stát jmění	141	Just everyday things, like transport and concert tickets, cost a fortune!
cost of living	noun	/ˌkɒst əv ˈlɪvɪŋ/	životní náklady	67	How does Fiona compare the cost of living in Zurich and Shanghai?
covered	adjective	/ˈkʌvəd/	krytý	69	The city is full of interesting places to shop – a covered market, shopping malls, and a wide variety of shops.
currency exchange	noun	/ˈkʌrənsi ɪksˈtʃeɪndʒ/	směnárna	69	There's a cash point and a currency exchange office in the main train station building.
daily	adjective	/ˈdeɪli/	denní	70	You can buy daily or seven-day tickets from the kiosk.
degree [temperature]	noun	/dɪˈgriː/	stupeň	140	The summers are warm, around 23 degrees in July.
dial	noun	/ˈdaɪəl/	regulátor	141	Could you try turning the dial on the wall?

doorstep	noun	/ˈdɔ:step/	práh, zápraží	66	Would you like ski slopes on your doorstep?
dressing [salad]	noun	/'dresɪŋ/	dressing	142	Would you like some dressing with your salad?
earn	verb	/3:n/	vydělat (si)	141	Well, I obviously earn more now in Zurich.
fill out (a form)	phrasal verb	/fɪl ˈaʊt/	vyplnit (formulář)	73	Please fill out the form provided.
food stall	noun	/ˈfuːd stɔːl/	stánek s potravinami	76	There are some good food stall s in the market.
form [document]	noun	/fɔ:m/	formulář	141	Could you fill out this form , please?
futuristic	noun	/ˌfjuːtʃəˈrɪstɪk/	futuristický	66	Would you like a meal in a trendy roof-terrace restaurant overlooking the futuristic district of Pudong?
go ahead [permission]	phrasal verb	/ˌgəʊ ˈəhed/	poslužte si	141	Please go ahead and take a brochure.
go far [money]	idiom	/gəʊ 'fa:(r)/	stačit	141	Your money doesn't go far as it's an expensive place to live.
high-speed	adjective	/ˌhaɪ ˈspiːd/	vysokorychlostní	141	We have work stations that have high-speed Internet access.
hourly	adjective	/ˈaʊəli/	hodinový	68	What is the hourly rate?
identification	noun	/aɪˌdentɪfɪˈkeɪʃn/	doklad totožnosti	72	Can I see your identification please?
import	verb	/im'po:t/	dovážet	141	Shops import different kinds of food.
in general	idiom	/ɪn ˈdʒenrəl/	obecně	141	And what about prices in general?
in particular	idiom	/In pəˈtɪkjələ(r)/	zejména	141	We're here for a few months, but can you recommend anything in particular we should do?
in terms of	idiom	/ɪn ˈtɜːmz ɒv/	co se týče	140	In terms of transport, Shanghai has a good metro system.
in the middle of something	idiom	/in ðə 'midl bv ,sʌmθiŋ/	mít něco rozdělaného	76	Sorry Bob, can I call you back later? I'm in the middle of something.
in the past	idiom	/ɪn ðə ˈpɑːst/	v minulosti	74	Computers are much cheaper now than in the past.
kiosk	noun	/ˈkiːɒsk/	stánek	69	Tickets are available from newspaper kiosk s and ticket machines at stops.
lake	noun	/leɪk/	jezero	75	It has beautiful views of the city, lake , and mountains.
latest	adjective	/'leɪtɪst/	nejnovější	141	You can get all the latest fashions.
leave (a message)	verb	/li:v/	zanechat (vzkaz)	76	Would you like to leave a message?
locals	noun	/ˈləʊklz/	místní obyvatelé	140	Zurich is an older, more traditional city, which some people, especially the locals , love.
lose	verb	/luːz/	ztratit	74	We don't want to lose our biggest client.
low [energy]	adjective	/ləʊ/	vybitý, slabý	141	In that case, the batteries may be low .
mind	verb	/maɪnd/	vadit komu co	71	Do you mind if I take this?
minus [temperature]	preposition	/'maɪnəs/	minus	140	Winters are cold, with temperatures going down to minus four or colder.
miss [not having]	verb	/mɪs/	chybět komu co	140	I miss Shanghai's nightlife and the international food.
nightlife	noun	/ˈnaɪtlaɪf/	noční život	140	The nightlife was fantastic, you can buy anything, and the food is really international.
obviously	adverb	/ˈɒbviəsli/	zřejmě	141	Well, I obviously earn more now in Zurich.
on foot	idiom	/ɒn ˈfʊt/	pěšky	141	Well, the best way to get around the Old Town is on foot .

outlet	noun	/'autlet/	firemní prodejna, outlet	141	Well, Dubai is shopping heaven, with shopping malls and lots of western outlets.
overall	adverb	/ˌəʊvərˈɔːl/	obecně vzato	140	Overall, Zurich probably has the best transport system.
overlook	verb	/ˌəʊvəˈlʊk/	mít výhled na co	66	The terrace is designed to overlook the beach.
pay	noun	/peɪ/	plat	68	What is the hourly pay ?
pedestrian zone	noun	/pəˈdestriən zəʊn/	pěší zóna	69	Most of the city's central area is a pedestrian zone.
perfection	noun	/pəˈfekʃn/	dokonalost	66	Is your idea of perfection a stroll along the beach at the end of a day's work?
PIN number	noun	/ˈpin ˌnʌmbə(r)/	číslo PIN	142	Could you enter your PIN number?
professional	adjective	/prəˈfeʃənl/	profesionální	66	What do professional people want when they live and work in a city?
public transport	noun	/'pʌblɪk 'trænspɔ:t/	veřejná doprava	66	Public transport is based on a network of trams and bus lines.
respond	verb	/rɪˈspɒnd/	odpovědět	73	Let me respond to the receptionist.
review [restaurant]	noun	/rɪˈvjuː/	recenze	75	What is the restaurant review like?
right now	idiom	/raɪt ˈnaʊ/	právě teď	71	I can't speak right now .
round of golf	idiom	/raʊnd ɒv 'gɒlf/	hra golfu	66	Is your idea of perfection a stroll along the beach at the end of a day's work, followed by a round of golf ?
run [transport]	verb	/rʌn/	jezdit	69	Direct trains run between Kraków Główny train station and the airport.
see [make sure]	verb	/si:/	dohlédnout na co	76	Of course, I'll see he gets your message.
set (an alarm clock)	verb	/set/	nastavit (budík)	77	I can't set the alarm clock!
settle in	phrasal verb	/ˌsetl 'ɪn/	zabydlet se, zvyknout si	141	You've really helped us settle in .
shopping heaven	idiom	/ʃɒpɪŋ 'hevn/	nákupní ráj	141	Dubai is shopping heaven .
single room	noun	/ˈsɪŋgl ˌrʊm/	jednolůžkový pokoj	72	Could I have a single room please?
ski slope	noun	/ˈskiː sləʊp/	sjezdovka	66	Would you like ski slope s on your doorstep?
specialities	noun	/ˌspeʃiˈælətiz/	speciality	75	Roter Hahn is a traditional restaurant serving quality Swiss specialities.
straight away	idiom	/ˌstreɪtəˈweɪ/	ihned	142	I'll have it sent up straight away .
stroll	noun	/strəʊl/	procházka	66	Is your idea of perfection a stroll along the beach at the end of a day's work?
suburbs	noun	/ˈsʌbɜːbz/	předměstí	69	Local trains connect some of the suburbs to the city centre.
surround	verb	/səˈraʊnd/	obklopovat	69	Old buildings surround the park.
take (a phone call)	verb	/teɪk/	vzít (telefonní hovor)	71	Do you mind if I take this call?
tap [sink]	noun	/tæp/	kohoutek	73	Have you tried the tap on the left?
terrace	noun	/'terəs/	terasa	66	On the roof terrace there is a lovely restaurant.
ticket machine	noun	/ˈtɪkɪt məˌʃiːn/	automat na jízdenky	70	You can buy daily or seven-day tickets from the ticket machine .
tone	noun	/təʊn/	tón	141	Please leave a message after the tone .
tourist attraction	noun	/ˈtɔːrɪst əˌtrækʃn/	turistická atrakce	67	Florence has better tourist attraction s than Rome.
touristy	adjective	/ˈtʊərɪsti/	turistický, turisty hojně navštěvovaný	75	That restaurant seems to be very busy and touristy.
traffic jam	noun	/'træfik dzæm/	dopravní zácpa	67	Dubai has worse traffic jam s than Zurich.

train line	noun	/treɪn laɪn/	vlaková linka	70	Are we on the right train line ?
tram	noun	/træm/	tramvaj	69	Public transport is based on a network
					of tram s and bus lines.
travel card	noun	/'trævlka:d/	(dlouhodobá) časová	141	OK, then it's probably better to get a
			jízdenka		one-month travel card .
trendy	adjective	/'trendi/	módní	66	Would you like a meal in a trendy
					roof-terrace restaurant?
turn [rotate]	verb	/t3:n/	otáčet (se)	141	Turn the dial the other way!
turn off (a	phrasal verb	/'ta:n pf/	vypnout (telefon)	141	Please turn off your phone!
phone)					
urban	adjective	/'3:bən/	městský	67	Seoul has the second largest urban
					population in the world.
urgently	adverb	/ˈɜːdʒəntli/	naléhavě	71	Can you call me back urgently ?
valid	adjective	/ˈvælɪd/	platný	141	It's valid on both buses and trams.
view [scenery]	noun	/vju:/	výhled	66	Would you like to wake up every
					morning to view s of the Alps?
wake-up call	noun	/ˈweɪk ʌp ˌkɔːl/	buzení telefonem	72	Can I have a wake-up call at 7.00 a.m.
					please?
waterfront	noun	/ˈwɔːtəfrʌnt/	nábřeží	66	Would you like a meal in a trendy
					roof-terrace restaurant overlooking the
					waterfront?
wish (someone	verb	/wɪʃ/	přát	73	I wish you a pleasant stay.
something)					
wonder	verb	/ˈwʌndə(r)/	zajímat se	141	I wonder how long it takes to get to
					Warsaw?
work [function]	verb	/w3:k/	zprovoznit, fungovat	73	I can't get the shower to work .
work station	noun	/ˈwɜːksteɪʃn/	pracovní stanoviště	141	We have work station s that have
					high-speed Internet access and other
					facilities.

Words	Word type	Pronunciation	Translation	Page	Example sentence
advertisement	noun	/əd'v3:tɪsmənt/	reklama	82	All music streaming sites have
					advertisements.
afterwards	adverb	/ˈaːftəwədz/	potom	78	Shortly afterwards , in 1982, Sony also
				1.10	introduced the digital compact disc.
album	noun	/'ælbəm/	album	142	I bought two tracks off one album
					yesterday and they cost about two
allow	vorb		umožnit	78	dollars. However, the minidisc was important
allow	verb	/əˈlaʊ/	umoznit	76	as the first device to allow people to
					record and store music digitally.
alone	adjective	/əˈləʊn/	samostatně	78	UK customers alone have spent more
[emphasis]	,	7010011			than £1,000,000,000 on online music
					since 2004.
amount	noun	/əˈmaʊnt/	množství	133	Philips has reduced the amount of
					waste they produce.
analyst	noun	/ˈænəlɪst/	analytik/analytička	82	Listen to an analyst talk about music
[researcher]					streaming.
animation	noun	/ˌænɪˈmeɪʃn/	animace	83	Use plenty of animation to keep your
					audience awake.
apply (for a	verb	/əˈplaɪ/	žádat (o pracovní místo)	84	What do you need to do when you
position)			VI 17 17	1.42	apply for a job?
artwork	noun	/ˈaːtwɜːk/	umělecké dílo	142	With LPs and CDs, you get the whole
[album]					atmosphere, the sleeve, the artwork , and the lyrics.
audience	noun	/ˈɔːdiəns/	obecenstvo	83	Include long quotes so that your
addience	Houri	/ S.diəris/	Obecensivo	05	audience can read them.
audio cassette	noun	/ˈɔːdiəʊ kəˌset/	magnetofonová kazeta	78	In 1963, when Philips introduced the
		7 5.0105 110,000	magnetoronora nazota		audio cassette, music became more
					mobile.
autograph	noun	/ˈɔːtəgrɑːf/	autogram	87	Actually, I chatted to a British pop
					singer in a pub once, but I forgot to ask
					for his autograph .
awake	adjective	/əˈweɪk/	čilý, pozorný	83	Use plenty of animation to keep your
					audience awake .
business	noun	/ˈbɪznəs ˌstʌdiz/	obchodní studia	84	János Bogrács has degree in business
studies			. data a salla	07	studies.
cello	noun	/ˈtʃeləʊ/	violoncello	87	Laura van der Heijden plays the cello .
CEO/Chief	noun	/ˌsiː iː ˈəʊ/	výkonný ředitel	129	In 2005, Howard Stringer became
Executive Officer		/tʃiːf ɪgˈzekjətɪv			CEO (Chief Executive Officer) , the first foreigner to run a major Japanese
Officer		,pfisə(r)/			electronics firm.
certainly	adverb	/ˈsɜːtnli/	určitě	143	Well, you'd certainly need experience
[definitely]	daverb	7 33.01117	urcite		of handling pressure in this job.
chart	noun	/tʃa:t/	diagram	83	Use simple chart s and graphs in your
		, 92.2	, and the second		presentation.
chemistry	noun	/'kemɪstri/	chemie	84	János Bogrács studied chemistry at
<u> </u>					secondary school.
close down	phrasal verb	/ˈkləʊz daʊn/	zavřít	79	The shop is going to close down .
college	noun	/ˈkɒlɪdʒ/	vyšší škola pro žáky od	84	I learnt English at school and Italian
			16 let		while I was at college .
come out	phrasal verb	/kʌm ˈaʊt/	vyjít	80	Our album is due to come out this
[release]					week.
compact	noun	/'kpmpækt disk/	cédéčko	78	Sony also introduced the digital
disc/CD		/ˌsiː 'diː/			compact disc.
competition	noun	/ˌkɒmpəˈtɪʃn/	soutěž	87	Laura won the Swiss National Youth
[event]					Music Competition in 2010.

consumer	noun	/kənˈsjuːmə(r)/	spotřebitel/-ka	78	How much money have British
		, (,			consumers spent on online music?
contact details	noun	/ˌkɒntækt ˈdiːteɪlz/	kontaktní údaje	83	Give the audience your contact details so they can get in touch.
continuously	adverb	/kənˈtɪnjuəsli/	nepřetržitě	88	Revenue has increased continuously since August.
course [training]	noun	/kɔːs/	kurz	84	Have you been on any other course s since you graduated?
CV (curriculum vitae)	noun	/ˌsiː ˈviː/	životopis	84	You haven't got any languages on your CV .
cylinder	noun	/ˈsɪlɪndə(r)/	válec	78	Soon, recordings became more widely available on Edison's phonograph cylinders and then on gramophone records called 78s.
decrease	noun	/ˈdiːkriːs/	pokles	81	There was a dramatic decrease in unemployment last year from 7% to 2.7%.
deeply	adverb	/ˈdiːpli/	hluboce	88	If you are nervous, breathe deeply and try not to speak too quickly.
definite	adjective	/'definət/	určitý	79	We use the Past Simple to talk about an event at a definite time in the past.
depend on [affected by]	phrasal verb	/dɪ'pend ɒn/	záviset na čem	142	The amount of music the customers can listen to depends on the service.
digitally	adverb	/ˈdɪdʒɪtəli/	digitálně	78	However, the minidisc was important as the first device to allow people to record and store music digitally.
download	verb	/ˌdaʊnˈləʊd/	stáhnout	78	John is going to download the new number one hit.
downside	noun	/ˈdaʊnsaɪd/	stinná stránka	78	On the downside , however, Virgin Megastore have recently closed stores in the UK, Ireland, Spain, the USA, Canada, and Japan.
dramatic	adjective	/drəˈmætɪk/	dramatický	81	There was a dramatic decrease in unemployment last year.
dramatically	adverb	/drəˈmætɪkli/	dramaticky	79	Yes, the number of downloads has increased dramatically .
drop [decrease]	noun	/drop/	snížení	81	There has been a slight drop in the number of unemployed.
effect	noun	/ɪˈfekt/	dopad	78	What negative effect has downloading music had on the music business?
environmental	adjective	/ɪnˌvaɪrənˈmentl/	týkající se životního prostředí	129	Since 1976, Sony has held an annual Environmental Conference to discuss environmental issues.
EP/Extended Play (record)	noun	/i: pi:/ /ɪk'stendɪd pleɪ/	hudební nosič typu EP	80	We went on Facebook at the same time as the EP came out.
fan	noun	/fæn/	fanoušek/fanynka	143	I'd love to go to Brazil. I'm a big football fan .
finally	adverb	/ˈfaɪnəli/	nakonec	82	In Quarter 3, during the summer music festival season, the number of downloads finally increased.
firm [company]	noun	/f3:m/	firma	129	In 2005, Howard Stringer became CEO, the first foreigner to run a major Japanese electronics firm .
folk song	noun	/ˈfəʊk sɒŋ/	lidová píseň	78	The first recording of a human voice was in 1860, with the French folk song 'Au Clair de la Lune'.
font	noun	/font/	typ písma	83	Use a mix of font s and sizes in your PowerPoint slides.

foreigner	noun	/ˈfɒrənə(r)/	cizinec/cizinka	129	Howard Stringer was the first foreigner
					to run a major Japanese electronics firm.
get back [return]	phrasal verb	/get 'bæk/	vrátit se	89	I need to get back from Brazil.
gig	noun	/gɪg/	koncert	80	How many live gig s have you played?
graduate	verb	/'grædzueɪt/	absolvovat	84	When did he graduate from university?
gramophone	noun	/'græməfəʊn/	gramofon	78	Soon, recordings became more widely available on Edison's phonograph cylinders and then on gramophone records called 78s.
guidelines	noun	/ˈgaɪdlaɪnz/	pokyny	83	Which guidelines on making PowerPoint slides do you agree with?
handle	verb	/'hændl/	zvládnout	143	I can handle the pressure of presenting to large groups.
heading	noun	/'hedɪŋ/	nadpis	83	Make the heading as big as possible.
human	adjective	/ˈhjuːmən/	lidský	78	The first recording of a human voice was in 1860.
impact	noun	/'ɪmpækt/	dopad	133	Philips has recently made improvements in their impact on the environment by reducing the amount of waste they produce.
indefinite	adjective	/ɪnˈdefɪnət/	neurčitý	79	There was an indefinite time frame.
inflation	noun	/ɪnˈfleɪʃn/	inflace	81	Inflation remained stable at 2%.
instructor	noun	/ɪnˈstrʌktə(r)/	instruktor/-ka	85	I am a skiing instructor in New Zealand.
intermediate	adjective	/ˌɪntəˈmiːdiət/	středně pokročilý	143	I've learnt some German but I'm only about intermediate level.
internationally	adverb	/ˌɪntəˈnæʃnəli/	do ciziny	84	The job requires you to travel internationally at least twice a year.
karaoke	noun	/ˌkæriˈəʊki/	karaoke	87	Did you sing karaoke at the party last night?
keep track of	idiom	/ki:p 'træk ɒv/	dodržovat	143	I had training in Microsoft Project, which has really helped me keep track of schedules.
knowledge	noun	/'nɒlɪdʒ/	znalost	84	Do you have any knowledge of the product development process?
lead singer	noun	/ˈliːd ˌsɪŋə(r)/	hlavní zpěvák	80	Kevin is the lead singer of a new band.
level	noun	/ˈlevl/	úroveň, míra	83	Keep your energy level s up.
level off	phrasal verb	/'levl pf/	ustálit se	87	The number of music downloads will level off.
limit	noun	/'limit/	limit	142	Is there a limit to how much customers can listen to?
limitation	noun	/ˌlɪmɪˈteɪʃn/	omezení	142	Some services offer a free trial, or a free subscription, but there are limitation s.
line-up	noun	/ˈlaɪn ʌp/	sestava	80	We've had the same line-up for sixteen months now.
live (concert)	adjective	/laɪv/	živý (koncert)	80	Have you ever been to a live concert?
loft	noun	/Ipft/	půda	142	My dad's got some LPs in the loft , but he's never played them.
loss [financial]	noun	/lps/	ztráta	79	The record company made a loss last year.
LP/long-playing record	noun	/ˌel 'pi:/ /lɒŋ ˌpleɪɪŋ 'rekɔ:d/	dlouhohrající deska	78	In the early 1930s, 45rpm singles, and 12-inch vinyl longplaying records, or LP s, took over.
lyrics	noun	/ˈlɪrɪks/	text písně	142	With LPs and CDs, you get the whole atmosphere, the sleeve, the artwork, and the lyrics .

major	adjective	/'meɪdʒə(r)/	významný	129	Howard Stringer runs a major Japanese
maximum	noun	/ˈmæksɪməm/	maximum	83	electronics firm. Include a maximum of five lines, with
mini	adjective	/ˈmɪni/	malý	80	five words per line. So far, we've played three gigs in London and we did a mini tour of the USA, which was six gigs.
mix	noun	/mɪks/	kombinace	83	Use a mix of fonts and sizes.
mobile	adjective	/ˈməʊbaɪl/	přenosný	78	In 1963, when Philips introduced the
modile	aujective	/ IIIeobatii	prenosity	76	audio cassette, music became more mobile.
music streaming	noun	/ˈmjuːzɪk striːmɪŋ/	stránky pro přenos hudby streamingem	82	People can listen to music for free on music streaming sites.
musician	noun	/mjuˈzɪʃn/	hudebník/hudebnice	82	A lot of musician s think streaming services are a good thing.
notes	noun	/nəʊts/	poznámky	83	Look at your notes only when you need to.
nurse	noun	/n3:s/	zdravotní sestra	89	He's been a software engineer, a nurse , a sales assistant, and a dog-walker.
outside	preposition	/ˈaʊtsaɪd/	mimo co	143	How about outside Europe? Have you been to South America?
peak	noun	/pi:k/	vrchol	81	The profit was \$34.7 million at its peak .
personalize	verb	/ˈpɜːsənəlaɪz/	přizpůsobit svým potřebám	142	You can pay and get better sound quality and personalize your playlists more.
phonograph	noun	/ˈfəʊnəgraːf/	fonograf	78	Soon, recordings became more widely available on Edison's phonograph cylinders.
playlist	noun	/'pleɪlɪst/	seznam skladeb	142	Do you have your own playlist ?
pop (music)	adjective	/pop/	populární (hudba)	87	I chatted to a British pop singer in a pub once, but I forgot to ask for his autograph.
portable	adjective	/ldet:cq'/	přenosný	133	Philips introduced the first combination portable radio and cassette recorder.
pressure	noun	/'preʃə(r)/	tlak	143	So I'm used to presenting to large groups and handling a bit of pressure .
product manager	noun	/'prodʌkt mænɪdʒə(r)/	produktový manažer	84	János Bogrács is currently Product Manager at Adidas.
production costs	noun	/prəˈdʌkʃn ˌkɒsts/	výrobní náklady	81	There was a rise in production costs between April and June, followed by a slight fall between July and September.
proficiency	noun	/prəˈfɪʃnsi/	výborná znalost	84	You must have proficiency in Microsoft Office suite.
promote [career]	verb	/prəˈməʊt/	povýšit	142	I was promote d to Assistant Product Manager in 2011.
pub	noun	/p^b/	hospoda	87	I met a British pop singer in a pub once.
quarter [financial]	noun	/ˈkwɔ:tə(r)/	čtvrtletí	81	Music downloads rose sharply in the first quarter .
quote	noun	/kwəʊt/	citát	83	Include long quote s so that your audience can read them.
R&D/Research and Development	noun	/,a:r ənd 'di:/ /,ri:s3:tʃ ænd dr'veləpmənt/	výzkum a vývoj	89	The R&D department have just developed a new type of watch.
radio	noun	/ˈreɪdiəʊ/	rádio	133	Philips have produced radio s since the 1930s.
recently	adverb	/ˈriːsntli/	nedávno	78	Virgin Megastore have recently closed stores in the UK, Ireland, Spain, the USA, Canada, and Japan.

record [album]	noun	/ˈrekɔːd/	gramofonová deska	78	In the early 1930s, 45rpm singles, and 12-inch vinyl longplaying record s, or LPs, took over.
record label [company]	noun	/ˈrekɔːd ˌleɪbl/	značka nahrávacího studia	133	In the late 1950s, Philips started their own subsidiary record label , Fontana Records.
recorder	noun	/rɪˈkɔːdə(r)/	magnetofon	133	Philips introduced the first combination portable radio and cassette recorder .
recorder [instrument]	noun	/(r)/eb:ca/rn/	zobcová flétna	87	She has started to learn the recorder .
recording	noun	/rɪˈkɔːdɪŋ/	nahrávka	78	The first recording of a human voice was in 1860, with the French folk song 'Au Clair de la Lune'.
recover	verb	/rɪˈkʌvə(r)/	zlepšit se	81	We hope CD sales are going to recover in April.
recruit [employee]	noun	/rɪˈkruːt/	nově přijatý zaměstnanec	81	The number of new recruit s fell steadily last month.
related	adjective	/rɪˈleɪtɪd/	související, příbuzný	84	You must have a university degree in a related area.
relevant	adjective	/'reləvənt/	relevantní	84	What relevant experience and qualifications does he have?
requirements	noun	/rɪˈkwaɪəmənts/	požadavky	84	What are the requirements of the job?
response	noun	/rɪˈspɒns/	reakce	80	We've had a really poor response from most people.
(the) rest (of)	noun	/rest/	zbytek	89	And how are the rest of the team?
salary	noun	/ˈsæləri/	plat	81	Your contract should provide details of your salary.
scale down	phrasal verb	/skeɪl ˈdaʊn/	zredukovat	133	Philips had to scale down the size of the company.
sell off	phrasal verb	/'sel pf/	(od)prodat	133	Philips is going to sell off part of the company.
sharp [sudden]	adjective	/ʃa:p/	prudký	81	There was a sharp rise in music downloads in the first quarter.
sharply	adverb	/ˈʃɑːpli/	prudce	81	Music downloads rose sharply in the first quarter.
shortly	adverb	/ˈʃɔːtli/	zakrátko	78	Shortly afterwards, in 1982, Sony also introduced the digital compact disc.
since	preposition	/sins/	od	78	Music has been available online since the early 2000s.
single [record]	noun	/ˈsɪŋgl/	singl	78	'Rock Around the Clock', released in 1955, was the first single to sell more than a million copies in the UK.
ski resort	noun	/ˈskiː rɪˌzɔːt/	lyžařské středisko	85	I worked in a ski resort in the Pyrenees.
sleeve [album]	noun	/sliːv/	obal	142	With a CD you get the artwork on the sleeve.
slight	adjective	/slart/	malý	81	There was a rise in production costs between April and June, followed by a slight fall between July and September.
slightly	adverb	/ˈslaɪtli/	trochu	81	Sales of CDs rose slightly last month.
so far [until now]	idiom	/səʊ faː(r)/	dosud	79	I think three shops have closed down so far.
social media	noun	/ˌsəʊʃl ˈmiːdiə/	společenská média	80	When did you start using social media sites?
speed	noun	/spi:d/	rychlost	78	What is the speed of sound?
stable	adjective	/'steɪbl/	stabilizovaný	81	Inflation remained stable at 2%.
steadily	adverb	/'stedɪli/	trvale	81	Sales of CDs fell steadily at the beginning of the year.

steady	adjective	/'stedi/	plynulý	81	There was a steady increase in company profits in the first quarter.
store	verb	/sto:(r)/	uložit	78	The minidisc allows people to record and store music digitally.
subscribe	verb	/səbˈskraɪb/	předplatit si	79	Are you going to subscribe to iTunes?
subscription	noun	/səbˈskrɪpʃn/	předplatné	142	Some services offer a free trial, or a free subscription, but there are limitations.
subsidiary	adjective	/səbˈsɪdiəri/	dceřiná (společnost)	133	Philips started their own subsidiary record label, Fontana Records.
suite [software]	noun	/swi:t/	soubor	84	Have you used the Microsoft Office suite?
take over (from something)	phrasal verb	/ˌteɪk ˈəʊvə(r)/	vytlačit co	78	45rpm singles are going to take over from LPs.
take part (in)	phrasal verb	/teɪk 'paːt/	zúčastnit se	89	I am going to take part in a training course.
throw away	phrasal verb	/ˌθrəʊ əˈweɪ/	vyhodit	79	Did you throw away all your old LPs?
tour [band]	noun	/tʊə(r)/	zájezd	79	White Denim are on tour at the moment.
track [music]	noun	/træk/	nahrávka	142	Yes, our best track has had over 30,000 plays, which is really great.
trial	noun	/'traɪəl/	vyzkoušení	142	Some services offer a free trial , or a free subscription, but there are limitations.
unemployed [people]	noun/ adjective	/bɪclqˈmɪnʌˌ/	nezaměstnaní	81	There has been a slight drop in the number of unemployed .
unemployment	noun	/tnemicld,winv'	nezaměstnanost	81	There was a dramatic decrease in unemployment last year from 7% to 2.7%.
video tape	noun	/'vɪdiəʊteɪp/	videokazeta	129	Betamax video tape was released in 1975.
vinyl	noun	/'vaɪnl/	vinyl	78	In the early 1930s, 45rpm singles, and 12-inch vinyl long-playing records, or LPs, took over.
voice	noun	/sicv/	hlas	78	The first recording of a human voice was in 1860.
waste	noun	/weist/	odpad	133	Philips has recently made improvements in their impact on the environment by reducing the amount of waste they produce.
widely	adverb	/ˈwaɪdli/	široce	78	Soon, recordings became more widely available on Edison's phonograph cylinders.
win	verb	/wɪn/	vyhrát	87	Laura thinks she might win the Swiss National Youth Music Competition.

Words	Word type	Pronunciation	Translation	Page	Example sentence
actual	adjective	/ˈæktʃuəl/	skutečný	144	Online training will cost less than
					running actual courses.
automatic	adjective	/ˌɔːtəˈmætɪk/	automatický	143	And taxi doors are automatic so you
					shouldn't try to close the taxi door
					yourself.
bank account	noun	/ˈbæŋk əˌkaʊnt/	bankovní účet	143	Employees need some money to get
					started, so we help them set up a bank
					account and transfer money from their
				4.40	home country.
basics	noun	/'beɪsɪks/	základy	143	Let's start with the basics .
benefits	noun	/'benɪfɪts/	zaměstnanecké výhody	94	What benefits do companies offer their employees?
blade	noun	/bleɪd/	ostří	143	And remember you mustn't take any
					carry-on items containing blade s over six
					centimetres on board.
borrow	verb	/'berad'/	půjčit si (co od koho)	99	You can borrow my pen.
candidate	noun	/ˈkændɪdeɪt/	uchazeč/-ka	94	What does a company usually expect
					from a candidate?
card case	noun	/ˈkaːd keɪs/	pouzdro na vizitky	91	It is important not to put a card straight
					into your card case .
carry-on (bag)	adjective	/ˈkæri ɒn/	příruční (taška)	143	And remember you mustn't take any
					liquids over 100ml in your carry-on
					luggage.
challenge	noun	/ˈtʃælɪndʒ/	výzva, obtíž obtíž	92	What are the challenge s when you
					relocate to another country?
clerk	noun	/kla:k/	úředník/úřednice	90	Don't say 'Thank you' after a clerk hands
			V/.	1.1.1	you your grocery bag.
come round	phrasal verb	/kʌm ˈraʊnd/	přijít	144	Some friends are due to come round later.
[visit] competition	noun	/ language a 14-6-7	konkurenční boj	143	These are usually the most expensive
[business]	Houri	/ˌkɒmpəˈtɪʃn/	Konkurenciii boj	143	places and there is a lot of competition
[50311633]					for the best apartments.
confused	adjective	/kənˈfjuːzd/	zmatený, ztracený	143	I got really confused when I was in
	,	/	,, ,		Manhattan.
context	noun	/'kpntekst/	souvislost	91	The local people love the desert, so they
					are much more relaxed in this context .
corporation	noun	/ˌkɔːpəˈreɪʃn/	korporace	144	We hired three more designers and got a
					contract with a big corporation in New
					York.
cough	verb	/kpf/	kašlat	95	Leave the room if you need to cough .
cover [book]	noun	/'kʌvə(r)/	obálka	144	They do designs for a whole range of
					websites, company logos, album cover s,
					and so on.
cream [face]	noun	/kri:m/	krém	143	Check all your bottles and cream s and
				00	take out any bottles bigger than 100ml.
cultural	adjective	/ˈkʌltʃərəl/	kulturní	90	Read these cultural tips for working and living in India.
cultural	noun	/ˌkʌltʃərəl	znalost jiných kultur	143	We usually put all people who are
awareness	liouii		Znaiost jinyen kuitul	1 7 3	relocating on an intensive 'cultural
		ə'weənəs/			awareness' course
custom	noun	/ˈkʌstəm/	zvyk, tradice	91	Do you have any favourite custom s or
-2010111		, 10.0.011/			events?
customer base	noun	/ˈkʌstəmə(r) beɪs/	okruh stálých	144	We worked 20 hours a day and slowly
			zákazníků		built up our customer base .
discussion	noun	/dɪˈskʌʃn/	diskuse	95	One person led the discussion .

driving licence	noun	/ˈdraɪvɪŋ laɪsns/	řidičský průkaz	99	You must take your driving licence with you.
dual nationality	noun	/ˈdjuːəl ˌnæʃəˈnæləti/	dvojí občanství	144	I have dual nationality so my visa wasn't a problem.
education	noun	/ˌedʒuˈkeɪʃn/	vzdělání	92	Education can be a challenge when you move to a new country.
embarrassing	adjective	/ɪmˈbærəsɪŋ/	trapný	144	They wanted to see all the designs I did in college, which was really embarrassing.
enjoyable	adjective	/ldeɪcɛbˈnɪ\	příjemný	97	Take turns to invite your partner to do something, and make offers to make their stay more enjoyable .
exactly	adverb	/ɪgˈzæktli/	přesně	90	You have to get to meetings exactly on time.
extreme	adjective	/ɪkˈstriːm/	extrémní	143	The weather can be a problem, especially in extreme climates like the Gulf States or places like Finland or Alaska.
face (a problem)	verb	/feis/	čelit (problému)	92	What are the main problems that people face when they move abroad for work?
factor	noun	/ˈfæktə(r)/	činitel	143	The difference in culture is an important factor.
fare	noun	/feə(r)/	jízdné	91	Have you got money for the taxi fare ?
fixed	adjective	/fɪkst/	pevný	143	And the last thing, taxi fares are fixed in Japan so don't try to negotiate a cheaper fare.
follow-up	adjective	/ˈfɒləʊ ʌp/	vyjadřující zpětnou vazbu	91	Always send a follow-up email stating your understanding of the meeting.
formal (training)	adjective	/ˈfɔːml/	formální (výcvik, školení)	144	They didn't give me any formal training but the design team I worked with were really supportive.
gift [present]	noun	/gɪft/	dárek	92	Have you bought me a gift ?
give (someone) a lift	idiom	/gɪv ə ˈlɪft/	svézt	97	Would you like me to give you a lift ?
greetings card	noun	/ˈgriːtɪŋz kaːd/	přání	92	When should I send a greetings card?
grocery	noun	/ˈgrəʊsəri/	potraviny	90	Don't say 'Thank you' after a clerk hands you your grocery bag.
ground staff [airport]	noun	/'graund sta:f/	pozemní zaměstnanec (na letišti)	143	My name's Ben and I'm one of the ground staff working here at Heathrow Airport.
health care	noun	/'helθ keə(r)/	zdravotní péče	94	Health care is one of the employee benefits.
hire [employ]	verb	/'haɪə(r)/	najmout	144	We need to hire three more designers.
homesick	adjective	/ˈhəʊmsɪk/	pociťující stesk po domově	143	He got very homesick when he was abroad.
host	noun	/həʊst/	hostitel/-ka	143	It includes things like business customs, social customs, and so on in the host culture.
hug	verb	/hʌg/	obejmout	143	You shouldn't hug or shake hands with a person of the opposite sex. Just say 'Hello'.
in advance	idiom	/ɪn ədˈvɑːns/	předem	143	They can pay the first month's salary in advance and then the employee pays it back.
intensive	adjective	/ɪnˈtensɪv/	intenzivní	143	We usually put all people who are relocating on an intensive 'cultural awareness' course.
lead	verb	/li:d/	vést	95	You are going to lead a meeting.

let [allow]	verb	/let/	umožnit	95	How do you let other people speak or
make sense	idiom	/meɪk 'sens/	dávat smysl	144	stop people from talking too much? It doesn't make sense to let them go on
					their own.
necessary	adjective	/'nesəsəri/	nutný	90	It's not necessary to do that.
on board	idiom	/b:cd' na/	na palubě	143	And remember you mustn't take any
					carry-on items containing blades over six
					centimetres on board .
on time	adjective	/pn 'taɪm/	včas	90	You have to get to meetings exactly on time.
optional	adjective	/ˈɒpʃənl/	volitelný	99	The workshop is optional for employees.
outside [external]	adjective	/ˈaʊtsaɪd/	vnější	144	I think an outside company is a better solution.
overseas	adverb	/ˌəʊvəˈsiːz/	do/v zámoří	95	Listen to a meeting about training for people going overseas .
pay attention	idiom	/peɪ əˈtenʃn/	dávat pozor	91	People often tell quite long stories and it is polite to pay attention .
pay back	phrasal verb	/peɪ 'bæk/	splatit	143	The employee must pay back their
nancian	noun	" "	důchod	94	The ampleyer offers a good name of
pension	noun	/ˈpenʃn/	důchod		The employer offers a good pension .
period [of time]	noun	/ˈpɪəriəd/	doba	93	I finished my three-month probationary period .
physical contact	noun	/ˌfɪzɪkl ˈkɒntækt/	fyzický kontakt	92	Physical contact is not appropriate in
priysical contact	liouii	/,nziki kontækt/	Tyzicky kontakt	92	some cultures.
place	verb	/pleis/	umístit	91	It is a good idea to place the business
p		/ p.010/			cards on the table in front of you in the
					order people are seated.
pocket	noun	/'ppkɪt/	kapsa	91	It is OK to keep business cards in your
					pocket.
polite	adjective	/pəˈlaɪt/	slušný	91	People often tell quite long stories and it is polite to pay attention.
prayer time	noun	/'preə(r) taɪm/	čas modlitby	91	Make sure your appointments fit in with prayer time.
probationary	adjective	/prəˈbeɪʃnri/	zkušební	93	I finished my three-month probationary period.
promotion	noun	/prəˈməʊʃn/	povýšení	93	I got my first promotion after a year.
recruitment	noun	/rɪˈkruːtmənt	personální agentura	92	Hazel Masterson is the manager of an
agency		eidzənsi/	personami agentara		international recruitment agency.
registration	noun	/ˌredʒɪˈstreɪʃn/	registrace	99	The deadline for registration is 20th February.
relocate	verb	/ˌriːləʊˈkeɪt/	přemístit (se)	92	What are the challenges when you
		·			relocate to another country?
reporting line	noun	/rɪˈpɔːtɪŋ laɪn/	postup jak podávat hlášení	94	Your job description should include your reporting lines.
respect	noun	/rɪˈspekt/	úcta	91	It is necessary to treat someone's card
					with respect and take time to read the information.
rethink	verb	/ˈriːθɪŋk/	znovu promyslet	100	So, it seems we need to rethink how we find new employees.
rude	adjective	/ruːd/	drzý	143	It may sound rude , but we don't say
	,		,		'Thank you' so much.
search	noun	/s3:tʃ/	prohlídka	143	Before you get to the security search ,
		y			don't forget to take your laptop out of your bag.
signal [phone]	noun	/'sɪgnəl/	signál	97	Student A needs to send an email to
Q : [haa]		. 5235#			their company but they can't get a
					signal.

smartphone	noun	/'sma:tfəʊn/	chytrý telefon	97	They can't get a signal on their smartphone.
social	adjective	/ˈsəʊʃl/	společenský	143	The course includes things like business customs, social customs, and so on in the host culture.
social life	noun	/ˈsəʊʃl laɪf/	společenský život	143	He missed his family, his favourite meals, and his social life .
star	noun	/sta:(r)/	hvězda	91	The local people love the desert so if you get invited to sit and look at the star s, do it.
strict	adjective	/strɪkt/	přísný	91	Are there strict rules about who attends a meeting?
supportive	adjective	/sə'pɔ:tɪv/	nápomocný	144	The design team I worked with were really supportive .
surprised	adjective	/səˈpraɪzd/	překvapený	91	At meetings, don't be surprised if quite a lot of people turn up – they like meeting visitors.
the opposite sex	idiom	/ðə 'ppəsit seks/	opačné pohlaví	90	You shouldn't shake hands with a person of the opposite sex.
time difference	noun	/'taɪm ˌdɪfrəns/	časový rozdíl	101	I'm a little bit tired. It's the six-hour time difference.
transfer (money)	verb	/'trænsf3:(r)/	převést (peníze)	143	We help them set up a bank account and transfer money from their home country.
translate	verb	/træns'leɪt/	přeložit	91	It is not necessary to translate your business cards into Hindi.
tricky	adjective	/'trɪki/	zapeklitý	143	And tipping is quite tricky .
turn up [appear]	phrasal verb	/'tɜ:n ʌp/	objevit se, dorazit	91	Quite a lot of people turn up to meetings.
turn-taking	noun	/ˈtɜːn ˌteɪkɪŋ/	střídání mluvčích při konverzaci	95	Turn-taking is deciding who speaks next.
visa [travel]	noun	/'viːzə/	vízum	93	What was unusual about her visa situation?

Words	Word type	Pronunciation	Translation	Page	Example sentence
a couple of [a	noun	/ə ˈkʌpl ɒv/	několik	145	There are a couple of things to discuss.
few]					
a fortune	noun	/ə ˈfɔːtʃuːn/	jmění	145	We've spent a fortune advertising this
	lihi		aliticus (/ v Xiv at al)	102	new line.
active (user)	adjective	/ˈæktɪv/	aktivní (uživatel)	102	In 2012, Facebook had over 900 million active users.
aerobics	noun	/eəˈrəʊbɪks/	aerobik	106	Do you like to do aerobics?
alternative	noun	/ɔːlˈtɜːnətɪv/	alternativa	108	Use a cheaper alternative .
American	noun	/ə.merikən 'futbo:l/	americký fotbal	106	American football is the most popular
football			,		sport in the USA.
angry	adjective	/ˈæŋgri/	rozzlobený	106	I was angry when my phone stopped working for the third time.
anyhow/	adverb	/'enihaʊ/ /'eniweɪ/	každopádně	145	Anyhow, this retweeting increased the
anyway			1	107	number of followers I had.
apologize	verb	/əˈpɒlədʒaɪz/	omluvit se	107	I do apologize for any inconvenience this might cause.
at first	idiom	/æt 'f3:st/	zpočátku	102	Was Facebook successful at first ?
backpack	noun	/ˈbækpæk/	batoh	145	Well, we have a shipment coming from
- Sonpaon		, surperi			Jakarta with camping goods – tents,
					backpacks, and so on.
backup	noun	/'bækʌp/	náhrada, zálohování	107	My laptop was stolen yesterday and I don't have a back-up .
badminton	noun	/'bædmɪntən/	badminton	106	I like to play badminton at the
			/ /Y \ \	100	weekend.
baseball	noun	/ˈbeɪsbɔːl/	(míč na) baseball	106	A baseball is white with red stitching.
basketball	noun	/ˈscdtɪksːɒdˈ/	košíková	106	Basketball is popular in the USA.
bat [sport]	noun	/bæt/	pálka	106	A cricket bat is made of wood.
bored	adjective	/b:cd/	znuděný	105	I'm bored . Let's go out.
brainstorm	verb	/'breɪnstɔ:m/	rychle a intenzivně diskutovat ve skupině a hledat nápady	104	The group decided to brainstorm to get some new ideas.
break down [vehicle]	phrasal verb	/ˈbreɪkdaʊn/	porouchat se	109	It's common for old cars to break down .
cause	verb	/kɔːz/	způsobit	107	Sorry for any problems this might cause.
club [golf]	noun	/klʌb/	golfová hůl	106	Swing the golf club .
collection	noun	/kəˈlekʃn/	kolekce	145	The meeting is about the new shirts and
[fashion]					jackets for the summer collection .
come up with	phrasal verb	/kʌm ˈʌp wɪð/	přijít s čím	145	We need to come up with a solution.
common-	noun	/'kɒmən 'ɪntrəst	zájmové sdružení	102	You can also create common-interest
interest group		gruːp/			groups, and pages for events and
communicate	verb	/kəˈmjuːnɪkeɪt/	komunikovat	145	organizations. Zita uses Twitter to communicate.
competitive	noun	/kəmˈpetətɪv edʒ/	konkurenční výhoda	145	The new line will give us the
edge		, verii hererra 'en?/	Konkarchen vynoud	1.5	competitive edge over other brands.
court [tennis]	noun	/kɔ:t/	hřiště, kurt	112	Tennis can be played on a grass court .
crash [system]	verb	/kræʃ/	spadnout	111	Make sure the computer doesn't crash .
cricket	noun	/ˈkrɪkɪt/	kriket	106	Cricket is a popular sport in England.
cue [pool]	noun	/kjuː/	tágo	106	How long is a pool cue ?
dark [night]	adjective	/da:k/	tma, temný	145	But it's dark at 11.00 p.m.
disappear	verb	/ˌdɪsəˈpɪə(r)/	zmizet	111	Security guards helped him disappear .
discount	noun	/ˈdɪskaʊnt/	sleva	109	The tents have faulty zips, so they are
					being sold at a discount .
distribution	noun	/ˌdɪstrɪˈbjuːʃn	distribuční centrum	108	Unisports has problems at their
centre		'sentə(r)/			distribution centre.

draft	adjective	/dra:ft/	náčrt	107	Thank you for sending the draft
	,	,			brochure.
error	noun	/'erə(r)/	chyba	107	I apologize for the error regarding the text.
expansion	noun	/ɪkˈspænʃn/	expanze	110	This time last year we were planning our expansion project.
expect	verb	/ɪkˈspekt/	očekávat	145	This is what our customers expect .
face [direction]	verb	/feɪs/	být orientovaný směrem k čemu	107	Does our hotel room face the Eiffel Tower?
faulty	adjective	/ˈfɔːlti/	vadný	109	You have received an email to say that the tents delivered last week have faulty zips.
feeling	noun	/ˈfiːlɪŋ/	pocit	145	It was such a good feeling when people started retweeting my messages.
fire alarm	noun	/ˈfaɪər əlɑːm/	požární poplach	111	I was showing the room to a guest when the fire alarm went off.
follow [Twitter]	verb	/ˈfɒləʊ/	sledovat	145	Yes, and, you know, with Twitter, people follow events when they can't be there.
following	noun	/ˈfɒləʊɪŋ/	počet sledujících	145	We have a huge following on Twitter.
football/soccer	noun	/ˈfʊtbɔːl/ /ˈsɒkə(r)/	fotbal	106	Soccer is very different to American football.
fortunately	adverb	/ˈfɔːtʃənətli/	naštěstí	107	Fortunately, we have been able to contact Professor Evans and he will take your place for the opening talk.
give up [abandon]	phrasal verb	/gɪv ˈʌp/	vzdát se	130	They had to give up the game project.
go bust	idiom	/gəʊ 'bʌst/	položit se	145	The firm that makes this special material is going to go bust .
golf	noun	/gplf/	golf	106	Have you ever played golf ?
grade [exam mark]	noun	/greɪd/	známka	111	He studied hard and got top grade s at college.
guard	noun	/ga:d/	strážce/strážkyně	111	But when he came out, his security guard s were all around him, and he just disappeared.
gymnastics	noun	/dʒɪmˈnæstɪks/	gymnastika	106	Gymnastics will help keep you fit and healthy.
hashtag	noun	/ˌhæʃtæg//	klíčové slovo	145	We had this hashtag , #English4All, so that people who weren't there could focus in on the conference events.
high-tech	adjective	/ˌhaɪ 'tek/	využívající špičkovou technologii	145	Is that the design with the new high-tech material?
hockey	noun	/ˈhɒki/	hokej	106	Hockey can be great fun.
homework	noun	/ˈhəʊmwɜːk/	domácí úkol	105	You have to do your homework before you can watch TV.
hugely	adverb	/ˈhjuːdʒli/	ohromně	102	The name later changed to Facebook and became hugely popular.
in progress	idiom	/ɪn 'prəgres/	probíhat	110	We use the Past Continuous to talk about an action that was in progress at a particular time in the past.
joke	verb	/dʒəʊk/	vtipkovat	145	I'm joking . I don't cycle to work because it's too far.
judo	noun	/ˈdʒuːdəʊ/	judo	106	Judo is a contact sport.
link [online]	noun	/lɪŋk/	odkaz	145	I included a link to our website.
locally	adverb	/ˈləʊkəli/	v daném místě	109	You could arrange for someone to repair them locally .
lottery	noun	/ˈlɒtəri/	loterie	103	I was thrilled when we won €1,500 on the lottery .

mailshot	noun	/'meɪlʃɒt/	rozeslání reklamních/ informačních materiálů poštou	145	Well, we usually just send out mailshot s on email and by post to regular participants.
match	verb	/mætʃ/	odpovídat čemu	107	Does this match the specifications you requested?
materials	noun	/məˈtɪəriəlz/	materiály	108	Get the materials from another supplier.
meanwhile	adverb	/ˈmiːnwaɪl/	mezitím	111	Meanwhile , he was working at a bank and starting his own business.
mix up	phrasal verb	/ˈmɪks ʌp/	zaměnit	109	How could you mix up the deliveries?
mouse [animal]	noun	/maʊs/	myš	111	I was showing the room to a guest when I saw a mouse in the corner.
opening	adjective	/ˈəʊpənɪŋ/	úvodní	107	Professor Evans will take your place for the opening talk.
organization	noun	/ˌɔːgənaɪˈzeɪʃn/	organizace	102	You can also create common-interest user groups, and pages for events and organizations.
out of stock	idiom	/ˌaʊt əv ˈstɒk/	nebýt na skladě	112	Unfortunately, items 44 and 93 are currently out of stock .
participant	noun	/pa:'tɪsɪpənt/	účastník/účastnice	145	Well, some participant s at the conference were tweeting during the talks.
pitch [football]	noun	/pɪtʃ/	hřiště	112	The football pitch is big.
pool [game]	noun	/pu:I/	kulečník	106	Would you like to play a game of pool ?
possibility	noun	/posəˈbɪləti/	možnost	108	Finding another supplier is a possibility .
post [mail]	noun	/pəust/	pošta	145	We usually just send out mailshots on email and by post .
postpone	verb	/pəˈspəʊn/	odložit	108	We can't postpone introducing this line.
pour	verb	/pɔ:(r)/	nalít	110	Terry asked Dawn to pour the visitors a drink.
protection	noun	/prəˈtekʃn/	ochrana	145	They offer special protection from the sun.
racket [tennis]	noun	/ˈrækɪt/	raketa	106	Do you have a tennis racket ?
record shop	noun	/ˈrekɔːd ʃɒp/	obchod s hudebními nosiči	111	One day I went down to the big record shop in the city centre to buy a CD.
redeliver	verb	/ˌriːdɪˈlɪvə(r)/	znovu doručit	109	Contact the transport people to collect and redeliver .
redundant	adjective	/rɪˈdʌndənt/	nadbytečný	110	At the same time, the company was making people redundant .
regular	adjective	/ˈregjələ(r)/	pravidelný, stálý	145	We usually just send out mailshots on email and by post to regular participants.
remainder	noun	/rɪˈmeɪndə(r)/	zbytek	112	The remainder of your order will be delivered within ten working days.
resolve	verb	/rɪˈzɒlv/	vyřešit	107	How can you resolve the problem?
rugby	noun	/ˈrʌgbi/	ragby	106	A rugby ball is not round.
run out of (money)	phrasal verb	/ˌrʌn ˈaʊt ɒv/	dojít, pozbýt (peníze)	130	They started Flickr because they had run out of money.
scarf	noun	/ska:f/	šála	111	Well, it was difficult to see his face, because he was wearing a hat, sunglasses, and a scarf .
semester	noun	/sɪ'mestə(r)/	semestr	111	I studied at the Business School for a semester.
share (information)	verb	/ʃeə(r)/	sdílet (informace)	102	They gave up the game project and developed a website that allowed people to share photos instead.

shipment	noun	/ˈʃɪpmənt/	zásilka	145	Well, we have a shipment coming from Jakarta with camping goods.
similar	adjective	/ˈsɪmələ(r)/	podobný	102	Cameron and Tyler Winklevoss were
slide	noun	/slaɪd/	klouzačka	104	working on a similar site. They were eating Mexican food and
[playground]	liouii	/Slatu/	RIOUZACKA	104	playing on a slide .
specification	noun	/ˌspesɪfɪˈkeɪʃn/	specifikace	107	I hope this matches the specification s
specification.	1.04	7,0pcolii Kciji	Specimace		you requested.
spread	verb	/spred/	rozšířit (se)	145	The messages spread really fast!
suddenly	adverb	/ˈsʌdənli/	náhle	103	Business wasn't going very well, when
,					we suddenly got a huge order in from a
					new company.
supplies	noun	/səˈplaɪz/	dodávka	109	Tell the shops to keep the goods, and
					order extra supplies .
take	idiom	/teɪk pleɪs/	zastoupit	107	Professor Evans will take your place for
(someone's)					the opening talk.
place					
takeaway	noun	/'teɪkəweɪ/	jídlo s sebou	105	Would you like to get a takeaway
. 11			V 1 /VI	107	tonight?
talk	noun	/tɔ:k/	přednáška	107	We do hope that you are able to attend
[presentation]			to one building	145	the talk next time.
team-building	adjective	/ˈtiːm ˌbɪldɪŋ/	team-building	145	Next time we have a team-building event, we could go hiking.
tennis	noun	/'topro/	tenis	106	Have you ever played tennis ?
	noun	/'tenɪs/		107	We wanted black text on a white
text [printed words]	noun	/tekst/	text	107	background.
thrilled	adjective	/θrɪld/	nadšený	103	I was thrilled when we won the lottery.
	_		těsný	145	I couldn't get into my jeans this
tight	adjective	/taɪt/	tesity	143	morning. They were too tight .
unable	adjective	/ʌnˈeɪbl/	neschopný	107	I am sorry to hear that you are unable
diddie	dajective	7/(11 010)/	inescriopiny	10.	to attend the conference.
undergraduate	adjective	/ˌʌndəˈgrædʒuət/	pregraduální	102	Within the first month, more than half
J	1	1, 11, 5, 11, 5, 11, 11, 11, 11, 11, 11,	(student/-ka)		of the undergraduate students at
			, ,		Harvard were using the site.
venue	noun	/ˈvenjuː/	místo konání	113	Let's look for a new venue for the party.
warn	verb	/n/:cw/	varovat	145	I suggest we send an email to both the
					shops and the transport company
					today, to warn them.
work-related	adjective	/ˈwɜːk rɪˌleɪtɪd/	spojený s	145	I started following a few work-related
			prací/zaměstnáním		people, and suddenly people were
					retweeting my messages.
worried	adjective	/'wʌrid/	mající obavy	145	People weren't responding, so we got a
	1				bit worried.
zip	noun	/zɪp/	zip	109	The tents delivered last week have
					faulty zip s.

Words	Word type	Pronunciation	Translation	Page	Example sentence
3-D	adjective	/ˌθriː ˈdiː/	umožňující trojrozměrnou projekci	118	Where can you buy a 3-D television?
a shame	idiom	/ə ʃeɪm/	škoda	147	That's a shame . What are you going to do?
aim	verb	/eɪm/	zamýšlet	117	We aim to expand our business by 20 per cent.
application	noun	/ˌæplɪˈkeɪʃn/	žádost	116	For 10 takas (12 cents), they help students fill in college application forms online.
birth rate	noun	/'bɜ:θ reɪt/	porodnost	123	If the birth rate continues to fall, there may not be enough workers.
blood pressure	noun	/'blvq 'btele(t)/	krevní tlak	116	Info Ladies are trained to test blood pressure and blood sugar levels.
blood sugar	noun	/ˈblʌd ˌʃʊgə(r)/	cukr v krvi	116	Testing blood sugar can help save lives in Bangladesh.
board [departures]	noun	/b:cd/	tabule	121	The information board says your flight is delayed.
capital (city)	noun	/ˈkæpɪtl/	hlavní město	121	What is the capital of Brazil?
care	noun	/keə(r)/	péče (o koho)	117	I really want to have a change so I've applied for a job in customer care .
catch (a plane)	verb	/kætʃ/	chytit (letadlo)	121	One of you has to catch a plane.
catch [hear]	verb	/kætʃ/	slyšet, rozumět	147	Sorry, can you repeat that? I didn't catch the second price.
celebrate	verb	/'selibreit/	oslavovat	122	If we win the contract, we'll go out and celebrate.
century	noun	/ˈsentʃəri/	století	115	Will people use drugs to improve their memory this century ?
come up [happen]	phrasal verb	/kʌm ˈʌp/	stát se	147	I'm afraid something came up back home in New York.
common	adjective	/ˈkɒmən/	běžný	116	If electric cars become more common , pollution levels will go down.
concentrate	verb	/'konsntreɪt/	soustředit (se)	117	I need to concentrate when I'm programming so I enjoy having my own space.
corridor	noun	/ˈkɒrɪdɔː(r)/	chodba	125	It's on the second floor, at the end of the corridor.
curable	adjective	/ˈkjʊərəbl/	léčitelný	116	In many places, there are no doctors for miles and deaths from easily curable diseases are very common.
cure	noun	/kjʊə(r)/	lék	118	A cure for malaria will be found.
death	noun	/deθ/	smrt	116	Easily curable diseases cause lots of deaths in Bangladesh.
dimensions	noun	/daɪˈmenʃnz/	rozměry	119	What are the dimensions of the tablet?
door-to-door	idiom	/(cb' et (r):cb,/	dům od domu	116	In Bangladesh, Info Ladies ride bicycles door-to-door to connect villages by Internet.
dress code	noun	/'dres kəʊd/	pravidla oblékání	121	Do you know if they have a dress code ?
drug	noun	/drʌg/	droga, lék	115	Drugs could be used to improve memory.
easily	adverb	/ˈiːzəli/	snadno	116	There are lots of easily curable diseases in Bangladesh.
economic	adjective	/ˌekəˈnɒmɪk/	ekonomický	146	In the US, three quarters of institutions say that students want more online courses because of the economic situation.

effectively	adverb	/ɪˈfektɪvli/	efektivně	122	If I'm too tired, I don't work effectively .
enlist	verb	/ɪnˈlɪst/	získat	116	The Info Ladies project director intends to enlist thousands more workers in the next few years.
entrepreneur	noun	/ˌpntrəprə'n3:(r)/	podnikatel/-ka	117	The entrepreneur is leaving to start his own business.
e-reader	noun	/'iː ˌriːdə(r)/	elektronická čtečka	114	If you lose an e-reader , you can reload your books on another one.
farewell	noun	/ˌfeəˈwel/	rozloučení	120	Paul, Emma, Ken, and Nathalie go to the farewell dinner with their friends.
fertilizer	noun	/ˈfɜːtəlaɪzə(r)/	hnojivo	116	They talk to farmers about the correct use of fertilizer and insecticides.
fill in (a form)	phrasal verb	/fɪl ɪn/	vyplnit (formulář)	116	Info Ladies help students fill in application forms for college.
for miles	idiom	/fɔ:(r) maɪlz/	na míle daleko	116	In many places, there are no doctors for miles.
forever	adverb	/fər'evə(r)/	navždy	146	One expert says that shops will disappear forever if they don't change and improve.
funds	noun	/fʌndz/	finanční prostředky	116	They will enlist more start-up funds from the country's central bank.
graduate	noun	/'grædʒuət/	absolvent/-ka	117	I would also like to recruit more female graduates to work in the engineering department.
headache	noun	/'hedeɪk/	bolest hlavy	125	I think he had a headache , so he went home.
headphone jack	noun	/'hedfəʊn ˌdʒæk/	konektor ke sluchátkům	119	It has a 3.5 mm headphone jack .
hospitality	noun	/ˌhɒspɪˈtæləti/	pohostinnost	120	Thank you very much for your hospitality.
HR/Human Resources	noun	/ˌeɪtʃ ˈaː(r)/ /ˈhjuːmən rɪˈsɔːsɪz/	lidské zdroje	117	The HR Manager wants more females to work in engineering.
insecticide	noun	/ɪnˈsektɪsaɪd/	insekticid	116	Info Ladies tell farmers how to use fertilizer and insecticides .
institution	noun	/ˌɪnstɪˈtjuːʃn/	instituce	146	In the US three quarters of institutions say that students want more online courses.
intend	verb	/ɪnˈtend/	zamýšlet	116	The project director intends to enlist more workers in the next few years.
interest rate	noun	/'Intrest reIt/	úroková sazba	123	House prices usually fall as interest rates rise.
jersey [football]	noun	/'dʒɜːzi/	dres	121	Does the Brazilian football team wear a yellow jersey ?
landmark	noun	/ˈlændmaːk/	významné místo	121	What is the most famous landmark in Rio de Janeiro?
likely	adjective	/ˈlaɪkli/	pravděpodobný	123	Production costs are likely to increase.
make it [attend]	idiom	/'meɪk ɪt/	zvládnout to	147	It's my pleasure. I'm glad you could make it.
miss (a flight)	verb	/mɪs/	zmeškat (let)	147	I really must be going or I'll miss my flight.
open-plan	adjective	/ˌəʊpən 'plæn/	nedělený, bez přepážek	117	I like working with people so I prefer to work in an open-plan office.
pair	noun	/peə(r)/	pár	116	If I wash a pair of socks, I always lose one sock.
paperback	noun	/'peɪpəbæk/	brožovaná kniha	146	Buying a new e-reader is more expensive than losing one paperback .
permanent	adjective	/'p3:mənənt/	stálý	117	The number of permanent staff here is likely to fall.

planet	noun	/ˈplænɪt/	planeta	115	Do you think that by 2030 scientists will find life on other planets ?
pollution	noun	/pəˈluːʃn/	znečištění	116	If electric cars become more common,
ponacion	- I Carr	/pe id.jii/	Liteolocein		pollution levels will go down.
programme	verb	/ˈprəʊgræm/	naprogramovat	117	The IT engineer is able to programme
programme	Verb	/ preogram	Партовтаточас		computer software.
queue	noun	/kju:/	fronta	146	Queue s are too long and the prices are
4					higher than online.
racing driver	noun	/ˈreɪsɪŋ ˌdraɪvə(r)/	závodník	121	Who is the most famous Brazilian racing
J		, , ,			driver?
rainforest	noun	/'reinforist/	deštný prales	118	Almost all Brazil's rainforest will
					disappear by 2040.
reload	verb	/ˌriːˈləʊd/	znovu stáhnout	114	If you lose an e-reader, you can reload
					your books on another one.
resolution	noun	/ˌrezəˈluːʃn/	rozlišení	119	The screen resolution is 1280 × 800.
save	verb	/seɪv/	zachránit	116	Testing blood pressure and blood sugar
					levels and can save lives.
save up	phrasal verb	/seɪv 'ʌp/	našetřit si	147	I'm trying to save up for a trip to New
					York.
sea level	noun	/'siː levl/	hladina moře	123	If sea level s rise, many islands will
					disappear.
seafront	noun	/'si:frʌnt/	nábřeží	147	The palace is on the seafront ,
					overlooking the beach in Copacabana.
series	noun	/ˈsɪəriːz/	seriál	146	So, continuing our series on predictions
[broadcast]					about the future, today's edition of 'Your
					Future' looks at things we will do online.
setting	noun	/'setɪŋ/	nastavení	119	This tablet has the same standard Wi-fi
					setting.
shift [work]	noun	/ʃɪft/	směna	123	I can work the early shift if you like.
spa	noun	/spa:/	lázně	125	There's a nice swimming pool in the
					hotel spa .
tablet	noun	/'tæblət/	tablet	119	The tablet is called Hisung Solar Tab 2,
					GT-P5110.
test	verb	/test/	vyšetřit	116	Info Ladies are also trained to test blood
					pressure and blood sugar levels.
text [SMS]	noun	/tekst/	textová zpráva	146	I have a text here from Seb in Brussels.
touch screen	noun	/ˈtʌtʃ skriːn/	dotyková obrazovka	119	The tablet has a touch screen .
use	noun	/ju:s/	použití	116	Villagers can borrow the laptops for
		-			personal or business use .
villager	noun	/ˈvɪlɪdʒə(r)/	vesničan/-ka	116	They carry laptops with them and
•					villagers can use the laptops for either
					personal or business use.
waiter	noun	/'weɪtə(r)/	číšník	115	Are you going to tip the waiter?
waterfall	noun	/ˈwɔːtəfɔːl/	vodopád	121	What is the name of Brazil's most
			'		famous waterfall ?
workforce	noun	/ˈwɜːkfɔːs/	počet zaměstnanců	117	And I hope to increase the workforce by
					another 50 people.
working day	noun	/ˌwɜːkɪŋ ˈdeɪ/	pracovní den	119	It will be delivered in 3–5 working day s.